

# Access EasyPay

## August 2023 Release Notes



# About these Release Notes

Welcome to the Access EasyPay Release Notes!

This document outlines all you need to know about this version of the software, it will provide you with a summary of the changes, and by using the hyperlinks you will be able to easily navigate through the document to find out detailed information about the new features, including screenshots and videos where appropriate.

Please refer to the table of contents for a full list of what is included.

## About Access EasyPay

EasyPay is an award-winning and leading payroll and human resource management software trusted by over 18,000 businesses including SMEs and MNCs in the region for over 30 years.

As global and local business landscapes are constantly changing, HR practitioners today demand a system that is not just reliable and efficient, but also compliant to the local regulatory standards, configurable, intuitive to use and able to handle ad-hoc and unexpected cases. EasyPay does just that.

# Table of Contents

Release Summary .....	2
Release Contents .....	2
Malaysia New Tax Scheme C-Suite under Income Tax Details.....	5
Malaysia New Tax Scheme Formula for C-Suite employees.....	5
Malaysia Revised Resident Income Tax Rate with effective from 1 June 2023.....	6
Malaysia Revised TP1 Form.....	8
Malaysia Revised TP3 Form.....	11
Singapore Revised CPF Ordinary Wage Capping.....	13
Singapore New CPF Policy with effective from 1 September 2023.....	14
<b>Singapore New CPF Progression with effective from 1 September 2023.....</b>	<b>16</b>
Update that apply to version 2023.10 only.....	17
How to Contact Us and Technical Information.....	18

# Release Summary

## Access EasyPay Version 2023.10 and Version 2020.10 updates

### General Updates

New EasyPay v10 version numbering - 2020.10

New EasyPay v17 version numbering - 2023.10

### Statutory Updates

#### Malaysia

Malaysia YA2023 - New Tax Scheme C-Suite under Income Tax Details

Malaysia YA2023 - New Tax Scheme Formula for C-Suite employees

Malaysia YA2023 - Revised Resident Income Tax Rate with effective from 1 June 2023

Malaysia YA2023 - Revised TP1 Form with effective of 1 June 2023

Malaysia YA2023 - Revised TP3 Form with effective of 1 June 2023

#### Singapore

Singapore YA2023 - Revised CPF Ordinary Wage Capping from \$6,000 to \$6,300 with effective from 1 September 2023

Singapore YA2023 - New CPF Progression with Relevant Policies for Active Employees

Singapore YA2023 - New CPF Policy with effective from 1 September 2023

## General Update that apply to Version 2020.10 only

New EasyPay v10 version numbering - 2020.10

## General Update that apply to Version 2023.10 only

### General

New EasyPay v17 version numbering - 2023.10

Rename the message from Sage to Access EasyPay

Remove unused bank files

## Bank File update

#### Malaysia

Enhance Bankdisk, AM Bank, SOCSO format

#### Philippines

New Bankdisk, ANZ Transactive Cash Asia, Salary format

Enhance Bankdisk, HSBC (iFile), Salary format

# Release Contents

The below section describes the release summary in more details.

## Updates that apply to both Version 17.0.07 and Version 10.8.07

### General

EasyPay new version numbering '2023.10' which reflects the calendar year and .10 represents the latest version.

### Malaysia

#### New Tax Scheme C-Suite under Income Tax Details

To encourage high value employees to work at Malaysia, a flat tax rate of 15% is given to non-individual citizens who reside in Malaysia and hold the position of C-Suite in companies that have approved the placement incentive scheme manufacturing operations back to Malaysia.

Encouragement for a flat tax rate of 15% to the C-Suite serving in eligible Electrical and Electronic (E&E) companies is also extended for another 2 years. This incentive extension proposal is effective for applications accepted by MIDA from 1 January 2023 to 31 December 2024.

If the chargeable income does not exceed RM35,000, employee is eligible for individual and spouse rebate for RM400, respectively.

Thus, in EasyPay a new tax scheme 'C-Suite' can be found under [Pay > Modules > Income Tax > Income Tax Details].

#### New Tax Scheme Formula for C-Suite employees

As per latest LHDN specification MTD Calculations for Computerised Calculation for 2023, a new Tax Scheme 'C-SUITEYEAR2023' is added under Tax Formula Setup in EasyPay [Pay > Setup > Income Tax Setup > Tax Policy Setup].

Please refer to the screenshot below:

**Tax Formula Setup**

Tax Formula ID: C-SUITEYear2023

Tax Scheme: C-SUITE

Description: Year 2023 MTD Formula for Position of C-Suites

Parameters Table

From P (RM)	To P (RM)	R (%)	T (Category 1 & 3) (RM)	T (Category 2) (RM)
0	35000	15	400	800
35001	999999999	15	0	0

Buttons: Preview, New, Delete, Save, Cancel

## Revised Resident Income Tax Rate with effective from 1 June 2023

Following changes are implemented in EasyPay:

1. Revised Resident Income Tax Rate wef 1st June 2023

2. New Tax Formula ID titled 'ResYearJune2023'

Income Tax Policy

Tax Policy ID: DefaultPolicy

Tax Formula

General | Progression | Rebate | Other Tax Formula | Mass Assign

Effective Date: 01-06-2023

Child Relief

Child over the age 18 years and receiving full-time instruction in a college or university outside Malaysia: 4

Child over the age 18 years and receiving full-time instruction in a college or university in Malaysia: 4

Child certified by the Department Of Social Welfare to be disabled: 3

Resident Tax Formula: ResYear2023June

Minimum Tax Amount

Tax Formula ID	Description
ResYear2022	Year 2022 MTD Formula for Resident
ResYear2023	Year 2023 MTD Formula for Resident
ResYear2023June	Year 2023 June MTD Formula for Resident
STDYear2004	Year 2004 Default STD Policy
STDYear2009	Year 2009 Default STD Policy
STDYear2010	Year 2010 Default STD Policy
STDYear2011	Year 2011 Default STD Policy
ttt	

New Delete Save Cancel

Effective Date	Resident / STD Tax Form...
01-06-2023	ResYear2023June
01-01-2023	ResYear2023
01-01-2022	ResYear2022

Tax Policy ID	Description
DefaultPolicy	Default Policy
NonResidentDefault	Tax Policy for Non Resident
Terst	

3. Rebate Tab - Increase relief capping of 'Serious Medical' amount from RM8000 to RM10,000 with effective date 1st June 2023.

Income Tax Policy

Tax Policy ID: DefaultPolicy

Tax Formula

General | Progression | **Rebate** | Other Tax Formula | Mass Assign

Effective Date: 01-06-2023

Rebate ID	Rebate Description	Capping Amount	Capping Duration	Capping Paym
Electric Vehicle	Electric Vehicle (EV) Charging Facility Payment Expenses	2500		1 Multiple
Employer Goods	Employer's own goods (free / discounted)	1000		1 Multiple
Employer Service	Employer's own services (free / discounted)	0		1 Multiple
Foreign Insurance	Compulsory insurance premium paid for foreign employees in lieu of SOCSO payment	0		1 Multiple
Group Insurance	Group insurance premium to protect the employees in the event of accident	0		1 Multiple
Individual	Individual	9000		1 Multiple
Innovation	Perquisites extended to award related to innovation, productivity & efficiency	2000		1 Multiple
Kindergartens Fee	Fees Paid to Child Care Centres and Kindergartens	3000		1 Multiple
KWSP	Employee Provident Fund	4000		1 Multiple
Life Ins (P Pension)	Life Insurance for Public Servant under Pension Scheme	7000		1 Multiple
Life Ins PF	Life Insurance	3000		1 Multiple
Lifestyle - Sport	Purchase of sport equipment, rental or registration fee	500		1 Multiple
Lifestyle Relief	Lifestyle Relief	2500		1 Multiple
Loan Interest	Subsidies on interest on loans (housing, passenger motor vehicle & education)	0		1 Multiple
Lve Passage	Leave passages Within Malaysia	0		1 3 Payment
Lve Passage Overse	Leave passages Outside Malaysia	3000		1 Multiple
Meal	Meal Allowance	0		1 Multiple
Other Medical	Medical benefit extended to maternity, ayurvedic and acupuncture	0		1 Multiple
Parent Medical	Medical Expenses For Own Parents	8000		1 Multiple
Parking	Allowance or Fees for parking	0		1 Multiple
Perquisites	Perquisites (BIK)	0		1 Multiple
Petrol Official	Petrol Card / Petrol Allowance / Travel Allowance (Official Duties)	6000		1 Multiple
Self Education	Education Fees (Self)	7000		1 Multiple
Serious Medical	Medical Expenses On Serious Disease / Complete Medical Examination / Cost of Fertilit	10000		1 Multiple
SOCSO Payment	Contribution to SOCSO and EIS	350		1 Multiple

Drag a column header here to group by that column

Tax Policy ID	Description
DefaultPolicy	Default Policy
NonResidentDefault	Tax Policy for Non Resident
Terst	

## Revised TP1 Form with effective from 1 June 2023

Source: <https://www.hasil.gov.my/media/ahfdau3t/borang-tp1-2023.pdf>

TP1 form is updated on EasyPay following the format in the link above.



**LEMBAGA HASIL DALAM NEGERI MALAYSIA**  
**BORANG TUNTUTAN POTONGAN DAN REBAT INDIVIDU BAGI TUJUAN POTONGAN CUKAI BULANAN(PCB)**  
**KAEDAH-KAEDAH CUKAI PENDAPATAN(POTONGAN DARIPADA SARAAN) 1994**  
 Borang ini ditetapkan di bawah seksyen 152 Akta Cukai Pendapatan (ACP) 1967

BULAN POTONGAN: 02

TAHUN POTONGAN 2023

**BAHAGIAN A: MAKLUMAT MAJIKAN**

A1 Nama	Sage Software Asia Pte Ltd (Demo)
A2 Nombor Pengenalan Cukai (TIN)	1234567890

**BAHAGIAN B: MAKLUMAT INDIVIDU**

B1 Nama	Charles Patrick
B2 Nombor Kad Pengenalan	
B3 Nombor Pasport	A123456789
B4 Nombor Pengenalan Cukai (TIN)	
B5 Nombor Pekerja / Gaji	F001

**BAHAGIAN C: MAKLUMAT POTONGAN**

	HAD TAHUNAN (RM)	POTONGAN	
		SEMASA (RM)	TERKUMPUL (RM)
C1 Perbelanjaan rawatan perubatan, keperluan khas dan penjaga untuk ibu bapa. (keadaan kesihatan disahkan oleh pengamal perubatan)	8,000	100.00	10.00
C2 Peralatan sokongan asas untuk kegunaan sendiri/pasangan/anak/ibu bapa yang kurang upaya	6,000	100.00	50.00
C3 Yuran pengajian (diri sendiri):			
a) Peringkat selain Sarjana / Doktor Falsafah - Bidang undang-undang / Perakaunan / kewangan islam / teknikal / vokasional / industri / saintifik / teknologi	<input type="text"/>	7,000	100.00
b) Peringkat Sarjana/ Doktor Falsafah - sebarang bidang atau kursus pengajian.	<input type="text"/>		
c) Bayaran kursus peningkatan kemahiran/kemajuan diri (Terhad RM2,000)	<input type="text"/>		
C4 Perbelanjaan perubatan bagi:			
a) Penyakit serius ke atas diri sendiri / pasangan / anak	<input type="text"/>	10,000	100.00
b) Rawatan kesuburan ke atas diri sendiri / pasangan	<input type="text"/>		
c) Perbelanjaan pemvaksinan ke atas diri sendiri / pasangan / anak (Terhad RM1,000)	<input type="text"/>		
d) Pemeriksaan perubatan penuh, ujian pengesanan COVID-19 termasuk Pembelian kit ujian sendiri, pemeriksaan kesihatan mental atau konsultasi Ke atas diri sendiri / pasangan / anak (Terhad RM1,000)	<input type="text"/>		
e) Penilaian bagi tujuan diagnosis, program intervensi awal atau rawatan pemulihan bagi anak kurang upaya pembelajaran (Terhad RM4,000)	<input type="text"/>		
C5 Gaya Hidup - Perbelanjaan untuk kegunaan / manfaat diri / pasangan / anak bagi:			
a) Pembelian atau langganan buku / jurnal / majalah / surat khabar / lain-lain penerbitan seumpamanya (Bukan bahan bacaan terlarang)	<input type="text"/>	2,500	10.00
b) Pembelian komputer peribadi / telefon pintar / tablet (Bukan untuk kegunaan perniagaan)	<input type="text"/>		
c) Pembelian peralatan sukan untuk aktiviti sukan mengikut Akta Pembangunan Sukan 1997 dan bayaran keahlian gimnasium	<input type="text"/>		
d) Bayaran bil bulanan untuk langganan internet (Atas nama sendiri)	<input type="text"/>		

	HAD TAHUNAN (RM)	POTONGAN	
		SEMASA (RM)	TERKUMPUL (RM)
C6 Gaya Hidup - Pelepasan tambahan untuk kegunaan / manfaat diri sendiri / pasangan / anak			
a) Pembelian peralatan sukan untuk aktiviti sukan mengikut Akta Pembangunan Sukan 1997	<input type="text"/>		
b) Bayaran sewa atau fi termasuk ke fasiliti sukan	<input type="text"/>		
c) Bayaran fi pendaftaran bagi menyertai pertandingan (Penganjur diluluskan dan dilesenkan oleh Pesuruhjaya Sukan - Akta Pembangunan Sukan 1997)	<input type="text"/>		
	500	10.00	130.00
C7 Pembelian peralatan penyusunan ibu untuk kegunaan diri sendiri bagi anak berumur 2 tahun dan ke bawah (Potongan dibenarkan sekali dalam setiap 2 tahun taksiran)	1,000	100.00	10.00
C8 Yuran penghantaran anak berumur 6 tahun dan ke bawah ke taman asuhan kanak-kanak / tadika yang berdaftar.	3,000	10.00	10.00
C9 Tabungan bersih dalam Skim Simpanan Pendidikan Nasional	8,000	110.00	110.00
C10 Bayaran alimoni kepada bekas isteri	4,000	100.00	30.00
C11 Insurans nyawa / KWSP Sukarela			
a) Insuran nyawa / KWSP Sukarela (Terhad RM3,000)	<input type="text"/>		
b) KWSP Sukarela (Terhad RM4,000 termasuk KWSP wajib)	<input type="text"/>		
	7,000	100.00	100.00
C12 Skim persaraan swasta dan anuiti tertangguh	3,000	200.00	10.00
C13 Insuran pendidikan dan perubatan	3,000	59.00	10.00
C14 Caruman kepada PERKESO mengikut Akta Keselamatan Sosial Pekerja 1969 / Akta Sistem Insurans Pekerja 2017	350	100.00	10.00
C15 Perbelanjaan bayaran pemasangan/sewaan/pembelian termasuk sewa-beli peralatan / langganan bagi penggunaan kemudahan pengecasan kenderaan elektrik bagi kenderaan sendiri (Bukan untuk kegunaan perniagaan)	2,500	50.00	10.00

#### BAHAGIAN D: REBAT

D1 a) Zakat selain yang dibayar melalui potongan daripada gaji bulanan	100.00
b) Levi pelepasan bagi perjalanan umrah / perjalanan bagi tujuan keagamaan (Terhad 2 kali tuntutan seumur hidup)	10.00

#### BAHAGIAN E: AKUAN PEKERJA

Saya mengakui bahawa semua maklumat yang dinyatakan dalam borang ini adalah benar, betul dan lengkap. Sekiranya maklumat yang diberikan tidak benar, tindakan mahkamah boleh diambil ke atas saya di bawah perenggan 113(1)(b) Akta Cukai Pendapatan 1967.

Tarikh:

Tandatangan

#### BAHAGIAN F : PERSETUJUAN MAJIKAN

Permohonan tuntutan pekerja di atas adalah dipersetujui bagi potongan **BULAN:** 02 **TAHUN:** 2023

Tarikh: : 20-07-2023  
 Nama : Ali Bin Baba  
 Jawatan : HR Manager  
 Alamat Majikan : No.1, Lorong 2,  
 Jalan 3,

**LEMBAGA HASIL DALAM NEGERI MALAYSIA**  
**BORANG MAKLUMAT BERKAITAN PENGGAJIAN DENGAN MAJIKAN-MAJIKAN TERDAHULU**  
**DALAM TAHUN SEMASA BAGI TUJUAN POTONGAN CUKAI BULANAN (PCB)**  
**KAEDAH-KAEDAH CUKAI PENDAPATAN (POTONGAN DARIPADA SARAAH) 1994**  
 Borang ini ditetapkan di bawah seksyen 152 Akta Cukai Pendapatan (ACP) 1967

**BAHAGIAN A: MAKLUMAT MAJIKAN**

A1	Nama Majikan Terdahulu 1	Sage Software Asia Pte Ltd (Demo)
A2	No. Pengenalan Cukai (TIN)	1234567890
A3	Nama Majikan Terdahulu 2	
A4	No. Pengenalan Cukai (TIN)	

\*Sila gunakan lampiran tambahan bagi majikan seterusnya

**BAHAGIAN B: MAKLUMAT INDIVIDU**

B1	Nama	Joseph Chan
B2	Nombor Kad Pengenalan	S7012345A
B3	Nombor Pasport	
B4	Nombor Pengenalan Cukai (TIN)	A001234567

**BAHAGIAN C: MAKLUMAT SARAAH / KWSP / ZAKAT / PCB** (Sila nyatakan jumlah keseluruhan daripada majikan-majikan terdahulu)

		<b>AMAUN TERKUMPUL (RM)</b>
C1	Jumlah saraan kasar bulanan dan saraan tambahan termasuk elaun / perkuisit / pemberian / manfaat yang dikenakan cukai	18,700.00
C2	Jumlah elaun/perkuisit/pemberian/manfaat yang dikecualikan cukai:	
	i) Elaun perjalanan, kad petrol atau elaun petrol dan fi tol atas urusan rasmi	100.00
	ii) Elaun penjagaan anak	100.00
	iii) Produk yang dikeluarkan oleh perniagaan majikan yang diberi secara percuma atau diberi pada harga diskaun	2,000.00
	iv) Perkuisit dalam bentuk tunai/barangan berkaitan dengan pencapaian perkhidmatan lalu, anugerah khidmat cemerlang, anugerah inovasi atau anugerah produktiviti atau perkhidmatan lama dengan syarat pekerja tersebut telah berkhidmat lebih daripada 10 tahun	1,000.00
	v) Lain - lain elaun/ perkuisit/ pemberian/ manfaat yang dikecualikan cukai *Sila rujuk nota penerangan Borang BE	200.00
C3	Jumlah caruman KWSP atau Kumpulan Wang Lain Yang Diluluskan ke atas semua saraan (Saraan bulanan dan saraan tambahan)	2,068.00
C4	i) Jumlah Zakat	
	ii) Levi pelepasan bagi perjalanan umrah / perjalanan tujuan keagamaan agama lain (Terhad 2 kali tuntutan seumur hidup)	200.00
C5	Jumlah PCB (tidak termasuk CP38)	1,168.15

**BAHAGIAN D: MAKLUMAT POTONGAN** (sila nyatakan jumlah keseluruhan daripada majikan-majikan terdahulu)

	HAD TAHUNAN (RM)	JUMLAH TERKUMPUL (RM)
D1 Perbelanjaan rawatan perubatan, keperluan khas dan penjaga untuk ibu bapa (keadaan kesihatan disahkan oleh pengamal perubatan)	8,000	2,000.00
D2 Peralatan sokongan asas untuk kegunaan sendiri/pasangan/anak/ibu bapa yang kurang upaya	6,000	1,000.00
D3 Yuran pengajian (diri sendiri):		
a) Peringkat selain Sarjana / Doktor Falsafah - Bidang undang-undang Perakaunan/kewangan islam/teknikal/vokasional/ industri/ saintifik / teknologi	<input type="text"/>	7,000
b) Peringkat Sarjana/ Doktor Falsafah - sebarang bidang atau kursus pengajian	<input type="text"/>	
c) Bayaran kursus peningkatan kemahiran/kemajuan diri (Terhad RM2,000)	<input type="text"/>	
D4 Perbelanjaan perubatan bagi:		
a) Penyakit serius ke atas diri sendiri / pasangan / anak	<input type="text"/>	10,000
b) Rawatan kesuburan ke atas diri sendiri / pasangan	<input type="text"/>	
c) Pempvaksinan ke atas diri sendiri / pasangan / anak (Terhad RM1,000)	<input type="text"/>	
d) Pemeriksaan perubatan penuh, ujian pengesanan COVID-19 termasuk Pembelian kit ujian sendiri, pemeriksaan kesihatan mental atau konsultasi Ke atas diri sendiri / pasangan / anak (Terhad RM1,000)	<input type="text"/>	
e) Penilaian bagi tujuan diagnosis, program Intervensi awal atau rawatan pemulihan bagi anak kurang upaya pembelajaran (Terhad RM4,000)	<input type="text"/>	
D5 Gaya Hidup - Perbelanjaan untuk kegunaan / manfaat diri / pasangan / anak bagi:		
a) Pembelian atau langganan buku / jurnal/ majalah / surat khabar / lain-lain penerbitan seumpamanya (Bukan bahan bacaan terlarang)	<input type="text"/>	2,500
b) Pembelian komputer peribadi / telefon pintar / tablet (Bukan untuk kegunaan perniagaan)	<input type="text"/>	
c) Pembelian peralatan sukan untuk aktiviti sukan mengikut Akta Pembangunan Sukan 1997 dan bayaran keahlian gimnasium	<input type="text"/>	
d) Bayaran bil bulanan untuk langganan internet (Atas nama sendiri)	<input type="text"/>	
D6 Gaya hidup - Pelepasan tambahan untuk kegunaan / manfaat diri sendiri/ pasangan/ anak		
a) Pembelian peralatan sukan untuk aktiviti sukan mengikut Akta Pembangunan Sukan 1997	<input type="text"/>	500
b) Bayaran sewa atau fi kemasukan ke fasiliti sukan	<input type="text"/>	
c) Bayaran fi pendaftaran bagi menyertai pertandingan (Penganjur diluluskan dan dilesenkan oleh Pesuruhjaya Sukan - Akta Pembangunan Sukan 1997)	<input type="text"/>	
D7 Pembelian peralatan penyusuan ibu untuk kegunaan diri sendiri bagi anak berumur 2 tahun dan ke bawah (Potongan dibenarkan sekali dalam setiap 2 tahun taksiran)	1,000	500.00
D8 Yuran penghantaran anak berumur 6 tahun dan ke bawah ke taman asuhan kanak-kanak tadika yang berdaftar	3,000	1,000.00
D9 Tabung bersih dalam Skim Simpanan Pendidikan Nasional	8,000	1,000.00

	HAD TAHUNAN (RM)	JUMLAH TERKUMPUL (RM)
D10 Bayaran alimony kepada isteri	4,000	4,000.00
D11 Insuran nyawa / KWSP Sukarela		
(a) Insuran nyawa / KWSP Sukarela ( <b>Terhad RM3,000</b> )		
(b) KWSP Sukarela ( <b>Terhad RM4,000 termasuk KWSP wajib</b> )	7,000	1,000.00
D12 Skim persaraan swasta dan anuiti tertanggung	3,000	100.00
D13 Insurans pendidikan dan perubatan	3,000	100.00
D14 Caruman kepada PERKESO mengikut Akta Keselamatan Sosial Pekerja 1969 / Akta Sistem Insurans Pekerjaan 2017	350	350.00
D15 Perbelanjaan bayaran pemasangan/sewaan/pembelian termasuk sewa-beli peralatan / langganan bagi penggunaan kemudahan pengecasan kenderaan elektrik bagi kenderaan send (Bukan untuk kegunaan perniagaan)	2,500	2,500.00

#### BAHAGIAN E: AKUAN PEKERJA

Saya mengakui bahawa semua maklumat yang dinyatakan dalam borang ini adalah benar, betul dan lengkap. Sekiranya maklumat yang diberikan tidak benar, tindakan mahkamah boleh diambil ke atas saya di bawah perenggan 113(1)(b) Akta Cukai Pendapatan 1967.

Tarikh:

Tandatangan

Source: <https://www.hasil.gov.my/media/pj1pinpx/borang-tp3-2023.pdf>

TP3 form is updated on EasyPay following the format in the link above.

## Singapore

### Revised CPF Ordinary Wage Capping from \$6,000 to \$6,300 with effective from 1 September 2023

Source: <https://www.cpf.gov.sg/member/infocenter/news/cpf-related-announcements/budget-highlights-2023>

Following the CPF Budget Highlights 2023 announcement, a new CPF Policy **Year2023Sep** is added with the Ordinary Wage Capping at **\$6,300** in EasyPay.

A new CPF Government Policy is added.

- **Effective Date:** 01-09-2023
- **Govt CPF Policy:** Year2023Sep

**CPF Government Policy Setup**

Effective Date:  [Navigation icons]

Government CPF Policy:  [Dropdown arrow]

Remarks:

Effective Date	Government CPF Policy	Remarks
01-09-2023	Year2023Sep	
01-01-2023	Year2023Jan	
01-01-2022	Year2022Jan	
01-01-2016	Year2016Jan	
01-01-2015	Year2015Jan	
01-01-2014	Year2014Jan	
01-09-2012	Year2012Sep	
01-01-2012	Year2012Jan	
01-09-2011	Year2011Sep	
01-03-2011	Year2011March	
01-09-2010	Year2010Sep	
01-07-2007	Year2007July	

[Preview] [New] [Delete] [Save] [Cancel]

New CPF Policy **Year2023Sep** is added with the Ordinary Wage Capping at **\$6,300** in EasyPay.

CPF Policy Setup

CPF Policy: Year2023Sep

CPF Table Setup

Government

Description: 17% Employer, 20% Employee wef 1 September 2023

Assign CPF Table

**Available for Selection :**

CPF Table	Residence Status	CPF Scheme
0105P2F	PR2	Private - Full
0105P2	PR2	Private
0105P1F	PR1	Private - Full
0105P1	PR1	Private
0105FW	FW	Private
0105EP	EP	Private
0104ST	Local	Private
0104P3	PR3	Private
0104P2F	PR2	Private - Full
0104P2	PR2	Private
0104P1F	PR1	Private - Full
0104P1	PR1	Private
0104FW	FW	Private
0104EP	EP	Private
0101ST	Local	Private
0101P3	PR3	Private
0101P2	PR2	Private
0101P1	PR1	Private
0101FW	FW	Private
0101EP	EP	Private

**Selected :**

- 0923EP
- 0923FW
- 0923P1
- 0923P1F
- 0923P2
- 0923P2F
- 0923P3
- 0923P3F
- 0923ST

Buttons: Preview, New, Delete, Save, Cancel

## New CPF Progression 'Year2023Sep' with Relevant Policies for Active Employees added on EasyPay CPF Progression

This can be found under [Pay > Modules > CPF Progression]

CPF Progression

Progression

Employee ID: A001

Effective Date: 01-01-2022

CPF Policy: Year2023Sep

CPF Account No: S1234567.1

Current:

- CPF Policy: Year2022Jan
- CPF Scheme: Private
- Residence Status: Local

MAW Projection Methods:

- No MAW Projection
- Maximum Additional Wage (MAW) Limit
- Ordinary Wage Projection

MAW Limit: 0 (Zero indicates no limit)

Effective Date	Career Code	CPF Policy	Current	CPF Account No	CPF Scheme	MAW Option	MAW Limit	Include Recurring Pay Element	Ordinary Wage pe
01-01-2022		Year2022Jan	Yes	S1234567.1	Private	Ordinary Wage	0		0
15-04-2021	FirstRecord	Year2016Jan	No	S1234567.1	Private	Ordinary Wage	0		1

Buttons: Preview, New, Delete, Save, Cancel

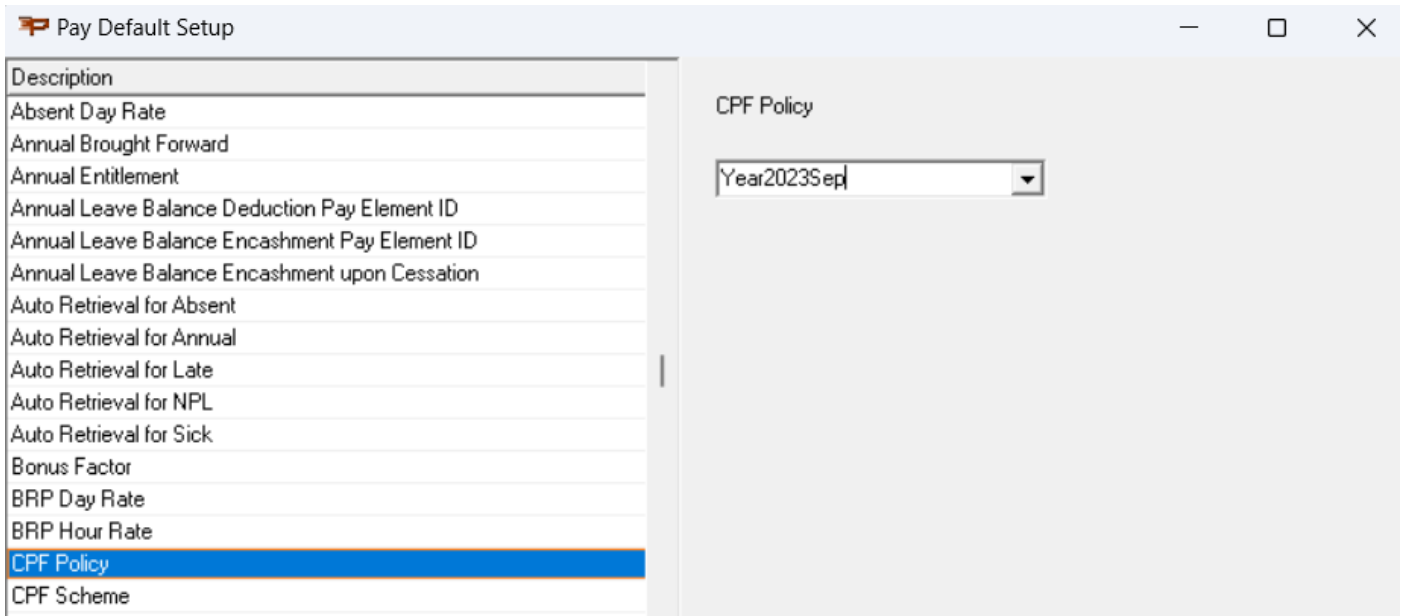
## CPF Policy updated to the new policy under Pay Default Setup

New CPF Policy added for 1st September 2023. When an employee who is Local or PR, joined before or after 1st September 2023, EasyPay will create the correct CPF Progression with the relevant effective date.

The CPF Policy will be updated to **Year2023Sep** under Pay Default Setup.

This can be found under [Pay > Setup > Pay Details Default Setup]





## Updates that apply to Version 2023.10 only

### Bank File update

#### Malaysia

AM Bank, SOCSO format bankdisk have been updated to the latest specifications.

#### Philippines

New Bankdisk, ANZ Transactive Cash Asia, Salary format have been updated to the latest specifications.

HSBC (iFile), Salary format bankdisk have been updated to the latest specifications.

# How to Contact Us

For information related to this release or how to upgrade please use the following contacts:  
Your Account Manager or Customer Success Manager

## Support department

- Email
  - [apac.premiumsupport.easypay@theaccessgroup.com](mailto:apac.premiumsupport.easypay@theaccessgroup.com) (Singapore, Premium Plan)
  - [apac.standardsupport.easypay@theaccessgroup.com](mailto:apac.standardsupport.easypay@theaccessgroup.com) (Singapore, Standard Plan)
- Telephone
  - +65 6336 6118 (Singapore, Premium Plan)
  - +603 2272 9999 (Malaysia)

General Website:

<https://www.theaccessgroup.com/>

## Technical Information

The remaining sections in the document outline information on product compatibility, any changes to system requirements and details related to resolved issues.

## Product Compatibility

The below table identifies the products that integrate with this version of Access EasyPay and indicates if an upgrade is required to any other product as part of this release.

Product Name	Versions supported	Upgrade required
Access EasyPay	v2023.10 or above	N/A

## System Requirement

### Access EasyPay

Type	Database Server		Client	
	Minimum	Recommended	Minimum	Recommended
Operating System	<ul style="list-style-type: none"> <li>Windows Server 2012 R2 / Windows Server 2016</li> <li>Windows Server 2019</li> <li>Windows Server 2022</li> </ul>		<ul style="list-style-type: none"> <li>Windows 8.1</li> <li>Windows 10</li> <li>Windows 11</li> </ul>	
Pre-requisite Software			<ul style="list-style-type: none"> <li>Microsoft .NET Framework 4.6.1</li> </ul>	
Processor	<ul style="list-style-type: none"> <li>Intel Core i5 or above</li> <li>Xeon processor, 3.0 GHz</li> </ul>		<ul style="list-style-type: none"> <li>Intel Core i5 or above</li> </ul>	
RAM	<ul style="list-style-type: none"> <li>4 GB</li> </ul>	<ul style="list-style-type: none"> <li>16 GB</li> </ul>	<ul style="list-style-type: none"> <li>4 GB</li> </ul>	<ul style="list-style-type: none"> <li>8 GB</li> </ul>
Hard Disk	<ul style="list-style-type: none"> <li>900 MB for SQL Anywhere 17 installation</li> <li>150 MB + 150 MB for transaction data/year (based on 100 staff x 12 pay records x 12 leave records/staff/year without attachment)</li> </ul>		<ul style="list-style-type: none"> <li>2 GB for EasyPay installation &amp; required software</li> </ul>	
Network ports	<ul style="list-style-type: none"> <li>SQL Anywhere: 2638 (Default)</li> </ul>			
Screen Display	<ul style="list-style-type: none"> <li>Resolution: 1024 x 768</li> <li>16/24/32-bit High Color</li> </ul>			
64-bit Windows Support	<ul style="list-style-type: none"> <li>Access EasyPay is a 32-bit application that has been tested to work under 32-bit emulation transparently on 64-bit windows.</li> <li>To work correctly with third-party software such as Microsoft Excel, 32-bit version must be installed.</li> </ul>			
<b>Operating System:</b> With latest windows updates & Supported with known issues and limitations				