

December 2025 Release Notes



About these Release Notes

Welcome to the Access EasyPay Release Notes!

This document outlines all you need to know about this version of the software, it will provide you with a summary of the changes, and by using the hyperlinks you will be able to easily navigate through the document to find out detailed information about the new features, including screenshots and videos where appropriate.

Please refer to the table of contents for a full list of what is included.

About Access EasyPay

EasyPay is an award-winning and leading payroll and human resource management software trusted by over 18,000 businesses including SMEs and MNCs in the region for over 30 years.

As global and local business landscapes are constantly changing, HR practitioners today demand a system that is not just reliable and efficient, but also compliant with the local regulatory standards, configurable, intuitive to use and able to handle ad-hoc and unexpected cases. EasyPay does just that.

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Release Summary

Access EasyPay v2025.04

Version 2025.04 updates

General

Gov forms: Replace excel with 3rd party library
Bank files: Replace excel with 3rd party library
DESS Indicator in the ESS Configuration Setting
Split Employee Name to First Name and Surname in DESS

Singapore

IR21 Report Update for YA2026
Form IR21 Appendix 2 - Update IRAS YA2026 Changes
Form IR21 Appendix 3 - Update IRAS YA2026 Changes
Enhance Tax Verification Report UI submission types
IR8A - Update Tax Verification Report
A8A - Update Tax Verification Report
A8B - Update Tax Verification Report
Rename "Process" button in Income Tax Records to "Manual Process"
Tax Verification Report > Remove IR8S Option from UI
Tax Report > Remove IR8S Option from UI
IRAS Direct Submission UI - Enhance Validate button to have trial submission feature
Hide Address Type C/O in Personnel Detail
IR8A Direct Submission - Change of Employee ID Code to 11 & 12 and Remove 3 (Immigration File Ref No)
IR8A - YA2026 Remove additional Appendix 8A from IR8A
IR8A - YA2026 PATLine Submission Changes
A8A - YA2026 PATLine Submission Changes
A8B - YA2026 PATLine Submission Changes
PATLine Submission UI - YA2026 PATLine Submission Changes
All CPF tables updated with new CPF Ordinary Wage Capping \$8000 & Senior Worker Rate wef 1 Jan 2026
New CPF Policy > Pay Details Setup wef 1 Jan 2026
New CPF Policy > CPF Policy Setup wef 1 Jan 2026
New CPF Policy > Government CPF Policy Setup wef 1 Jan 2026
New CPF Policy > Progression > Existing Employee wef 1 Jan 2026

Malaysia

Fix incorrect EPF Foreigner Computation

Fix EPF Text File Submission for foreigner no passport number

Recompile New Bankdisk, HSBC (XML), Salary format

Fix unable to open bank submission file for the Hong Leong Connect First category

Hong Kong

Fix eMPF file missing Passport ID

Philippines

Update swift code & beneficiary city for existing ANZ Transactive Cash Asia, Philippines, Salary format

Release Contents

The below section describes the release summary in more details.

Updates that apply to Version 2025.04

General

Gov forms: Replace excel with 3rd party library

E Form

Year: 2025

Employer ID: 1234

Minimum Gross Wage (Monthly): 0

Minimum Gross Wage (Yearly): 0

Generate Options:

- ☒ Electronic Filing / E-data Prais

Generate Preview

Bank files: Replace excel with 3rd party library

Bank Submission

Format Selection

Submit for: Salary

Format: 3DBSDisk

Range Selection

Pay Group: 1 Payment Group

Period: 2

Year: 2025

Sub Period: 1

Sort By: Identity No

Record Assignment

Pay Group	Year	Period	Sub P
1 Payment Group	2025	2	

>> <<

All Normal

All Bonus

All Advance

All Other

All Clear

Use Filter option

Bank Filter

Launch

Definitiv and ESS integration: enhance DESS Indicator in the ESS Configuration Setting screen

The screenshot shows a window titled "ESS Settings" with a tabbed interface. The "Connection" tab is selected. It contains the following fields and controls:

- ESS Connection Setup** section:
- User Name:** ServiceEPEStaging
- Password:** Masked with "XXXXXXXXXX"
- API Key:** 21de669f-d79e-d154-abef-7136d18661b7
- API URL:** https://apipp.cloud.micropay.com.au/
- ☐ Definitiv ESS
- Buttons:** Test Connection, Save, Cancel

Split Employee Name to First Name and Surname in DESS to accomodate Definitiv field names.

The screenshot shows the "Employees" page in the Definitiv system. The page includes a sidebar with navigation options and a main content area with a table of employees.

Navigation Sidebar:

- Team Listing
- Daily Dashboard
- Leave Calendar
- Team Variance
- Team Timesheets
- Team Leave
- Team Roster

Employees Table:

Employee Number	First Name	Surname	Employment Status	Date of Birth	Age	Gender	Hired Date	Termination Date
000007	Janine	Tanna Mei Yin	Full Time	1 May 1980	45	Female	29 September 2016	

Singapore

IR21 Report is updated to latest format for YA2026. Item d) 4 has been updated with latest format to combine pension and retirement benefit. Item d)7 is added for share gains and profit.

IR21 Setup

Identity No

G2345234R

Search

Employee S

Details

Income

Income:Others (d)

Deduction

Declaration

IR21

d) OTHERS

1. Allowances :

Transport

0

Entertainment

0

Others

0

0

0

2. Gross Commission

for period

to

0

3. Lump Sum payment

Reason

Service

Lump Sum

Gratuity

0

Compensation for loss of office

0

0

Notice Pay

0

Ex-gratia

0

0

4. Pension

0

/Retirement benefits accrued from 1993 (Other than CPF Benefits)

0

0

Name of Designated Pension or Provident Fund for which employee made compulsory contribution

Retirement Payment Date

5. Contributions made by employer to any Pension/Provident Fund constituted outside Singapore

0

6. Excess/Voluntary contribution to CPF by employer (less amount refunded/to be refunded) : (Please complete Form IR8S)

0

7 i. Gains or profits under S10(1)(b), including gains and profits from share options: (Please complete IR21 App 2)

0

ii. Gains or profits under S10(1)(g), including gains and profits from share options (amount to be declared under "Other Income" in tax return, i.e. Form B1/B/M by employee):

0

8. Value of Benefits-In-Kind : Please complete Form IR21 App 1

0

TOTAL of items d1 to d8 (excluding 7ii)

0

Preview

IR21 Appendix 2 is updated to latest format for YA2026. Column (i)-(m) is removed and left with column (a)-(h). The Sections are removed and simplified with EEBR Scheme and allows up to entry of 30 lines for the scheme.

IR21 Appendix 2

Identity No

G2345234R

Search

Employee S

Last Changed Date Time

8/27/2025 9:55:56 PM

Header Message

IR21 APPENDIX 2

DETAILS OF GAINS AND PROFITS FROM EMPLOYEE STOCK OPTION(ESOP) / OTHER FORMS OF

EMPLOYEE SHARE OWNERSHIP (ESOW) PLANS EXERCISED/DEEMED EXERCISED FOR THE YEAR 2024

Tax Ref. (NRIC/FIN)

G2345234R

Sex

Male

Remarks

Update to IR21

Nationality

Singapore

Date of Birth

9/6/1990

Others

0

EEBR Scheme

EMPLOYEE EQUITY-BASED REMUNERATION (EEBR) SCHEME

Company Registration Number	Name of Company which Granted the ESOP/ESOW Plans	Indicate Type of Plan Granted: 1) ESOP or 2) ESOW (c1)	Indicate Type of Exercise: 1) Actual or 2) Deemed	Date of grant of ESOP/ESOW Plan (c2)	Date of Accrual or Deemed Exercise whichever is applicable (d)	Exercise of Deemed Exercise Price of ESOP or Price paid/payable per Share under ESOW plan (e)	Open Market Value Per Share as of the Date Reflected at Column(d) of this form (f)	Number of Shares Acquired (g)	Gross Amount of gains from ESOP/ESOW Plans (\$) (h) = (f-e) x g
(a)	(b)			(c2)	(d)	(e)	(f)	(g)	(h)

(h) TOTAL GROSS GAINS: 0

Preview

Save

Cancel


TOTAL OF GROSS ESOP/ESOW GAINS

0.00

For actual exercise, state the date the moratorium (i.e. selling restriction) is lifted for the ESOP/ESOW Plans. If no moratorium is imposed, state Exercise Date of ESOP/ Vesting Date of ESOW Plan. Please refer to Form IR21 Explanatory Notes.

DECLARATION : Employer ID

IRBAYA2024

access

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IR21 Appendix 3 is updated to latest format for YA2026. Section B,C,D which were ERIS Schemes are removed and the remaining part is EEBR Scheme.

IR21 Appendix 3

Identity No

G2345234R

Search

Last Changed Date Time

8/27/2025 9:56:08 PM

Employee S

Header Message

IR21 APPENDIX 3

DETAILS OF UNEXERCISED OR RESTRICTED EMPLOYEE STOCK OPTION (ESOP) PLANS OR UNVESTED OR RESTRICTED SHARES UNDER OTHER FORMS OF EMPLOYEE SHARE OWNERSHIP (ESOW) PLANS AS AT DATE OF CESSATION OF EMPLOYMENT/DEPARTURE FROM SINGAPORE AND WOULD BE TRACKED BY EMPLOYER

Tax Ref. (NRIC/FIN)

G2345234R

Sex

Male

Remarks

Nationality

Singapore

Date of Birth

9/6/1990

EEBR SCHEME

EMPLOYEE EQUITY-BASED REMUNERATION (EEBR) SCHEME

Company Registration Number	Name of Company which Granted the ESOP/ shares under ESOW Plan	Indicate Type of Plan Granted: 1) ESOP or 2) ESOW	Date of grant	Open Market Value per share as at the date of grant of ESOP/ shares under ESOW Plan	Market Value at Time of Deemed Exercise of ESOP or Deemed price paid for shares under ESOW Plan	Exercise Price of ESOP/ or Price paid/payable per share under ESOW Plan	No. of unexercised ESOP or unvested shares under ESOW Plans or ESOP/ESOW Plans with moratorium imposed	Date of expiry of exercise of ESOP or date of vesting of ESOW Plan or date moratorium is lifted, as the case may be
(a)	(b)	(c)	(d)	(\$) (e)	(\$) (f)	(\$) (g)	(h)	(i)

Tax Verification Report UI is enhanced with submission type options for amendment and revision.

Year End Verification Report

Report Type

Current IR8A

Tax Employer

IR84YA2025

Basis Year

2024

Submission Type

☒ Amendment

☐ Revision

IR8A Tax Verification Report with new submission type “Revision”. The revision column shows the same amount as Current.

Access EasyPay PE (Demo)

Year	2024	Report Type	Current IR8A
Employee			
Name	Addy Too Full		
Tax Number	S8789098H		
Gender	M		
Identity Type	SNRIC(BLUE)		
Nationality	UK		
Date Of Birth	6/24/1990		

9/10/2025 9:52:48 AM

Income	Current	Last Submission	Revision
Gross Salary	1148.00		1148.00
NS Pay	0.00		0.00
Bonus			
Contractual Bonus	0.00		0.00
Non-Contractual Bonus	0.00		0.00
Director's Fee	0.00		0.00
Others	16520.00		16520.00
Gross Commission	0.00		0.00
Total Allowance	0.00		0.00
Transport	0.00		0.00
Entertainment	0.00		0.00
Other Allowance	0.00		0.00
Other Allowance Amount	0.00		0.00
Lump Sum Payment	0.00		0.00
Gratuity	0.00		0.00
Compensation for loss of office	0.00		0.00
Notice Pay	0.00		0.00
Ex-gratia Payment	0.00		0.00
Others	0.00		0.00
Pension/Retirement benefits	0.00		0.00
Accrued From 1993	0.00		0.00
Employer's CPF Contribution Constituted Outside Singapore			
Without Tax Concession	0.00		0.00
Employer's Excess CPF Contribution	0.00		0.00
Share Amount	9020.00		9020.00
Gain & Profit from Share Options For Section 10(1)(b)	9000.00		9000.00
Gain & Profit from Share Options For Section 10(1)(g)	20.00		20.00
Benefits-In-Kind (Appendix 8A)	7500.00		7500.00
Employer's CPF Contribution Constituted Outside Singapore			
With Tax Concession	0.00		0.00
Remission / Exempt			
Remission	0.00		0.00
Exempt/Non Taxable Income	0.00		0.00
Employee's Income Tax Borne By Employer			
Fixed Amount of Tax Liability	0.00		0.00
Amount of Employment Income	0.00		0.00

Deduction	Current	Last Submission	Revision
Employee Compulsory Contribution	52.00		52.00
Donation	0.00		0.00
Mosque Building Fund	0.00		0.00
Insurance	0.00		0.00
Total Employee Deduction	0.00		0.00
Overseas	0.00		0.00
Others	0.00		0.00

Details

Last Changed Date Time	8/27/2025 9:48:59 PM
Employer's Tax Ref.No.	T16Z200993
Marital Status	Single
Designation	None
Submit through IR21	No
Employee Address1	
Employee Address2	
Employee Address3	
Employee Address4	

12/7/2023 4:41:24 PM

User ID: EPEMatic

Page: 1

Appendix 8A

Access EasyPay PE (Demo)

YEYear : 2025

Report Type : Appendix 8A

EEName1 Employee Q

TaxNo S7845151C

Section 1 & 2			
	Current	Last Submission	Revision
Residence Address			
Occupation From			
Occupation To			
Number of Days	0		0
Number of Employee	1		1
Annual Value	0.00		0.00
Value of Furniture & Fittings	0.00		0.00
Rent paid by employer	0.00		0.00
Taxable Value of Place of Residence	0.00		0.00
Total Rent paid by employee	0.00		0.00
Total Taxable Value of Place of Residence	0.00		0.00
Utilities/Telephones/Pager	0.00		0.00
Driver	0.00		0.00
Servant/Gardener	0.00		0.00
Taxable Value of Utilities and housekeeping	0.00		0.00

Section 3			
Income	Current	Last Submission	Revision
Actual Hotel Accommodation	0.00		0.00
Amount Paid by the Employee	0.00		0.00
Taxable Value of Hotel Accommodation	0.00		0.00

Section 4			
Income	Current	Last Submission	Revision
Incidental Benefits	0.00		0.00
Interest Loan	0.00		0.00
Insurance	0.00		0.00
Holidays	0.00		0.00
Education	0.00		0.00
Clubs	0.00		0.00
Assets	0.00		0.00
Motor Vehicle	0.00		0.00
Car Benefits	0.00		0.00
Other non-monetary awards/benefits	0.00		0.00
Section 4 Total	0.00		0.00

Tax Verification Report now accommodates up to 10 addresses and each address will be displayed under Section 1&2.
Appendix 8B

Access EasyPay PE (Demo)

Year: 2025 Report Type: Appendix 8B

EENamel	Employee Q		
TaxNo	S7845151C		
Others	0		
EEBR Scheme			
	Current	Last Submission	Revision
Total ESOP Stock Gains before 2003	0.00		0.00
Total ESOP Stock Gains after 2003	0.00		0.00
Total Gross Amount	0.00		0.00

Verification Report is updated to only contain EEBR Scheme and previous non-applicable sections B,C,D,E are removed.

Access EasyPay PE (Demo)

Year: 2025 Report Type: Appendix 8B

EEName1	Employee Q		
TaxNo	S7845151C		
Others	0		
EEBR Scheme			
	Current	Last Submission	Revision
Total ESOP Stock Gains before 2003	0.00		0.00
Total ESOP Stock Gains after 2003	0.00		0.00
Total Gross Amount	0.00		0.00

In Income Tax Wizard, step 3 screen is updated with IRAS Country Code required for submission.

Income Tax Wizard For YA2025

Step 3 : IRAS Country Code required in IRAS File Submission

It is important that you submit with the correct IRAS Country Codes. The following countries highlighted in Red are not known to Access EasyPay. Kindly choose the correct code from the drop down list provided. If you do not have any employees using the codes, you may ignore them.

IRAS Country Code

EPE Country ID

IRAS Country Code IRAS Nationality Code

EPE Country ID	IRAS Country Code	IRAS Nationality Code
MY	ZW	483

Process Income Tax is renamed to Manual Process Income Tax on the UI for better UI/UX experience.

Access EasyPay - Income Tax

File View Modules Reports Setup Interface Windows Help

Core Payroll Leave Human Resource Costing Utility

Income Tax

Manual Process Income Tax

View Tax Records

Tax Forms

IR8S is removed from Tax Verification Report & Tax Report UI as it is no longer applicable for YA2026.

Year End Verification Report

Report Type

Tax Employer

Basis Year

Submission Type

☒ Amendment ☐ Revision

IRAS Direct Submission UI is enhanced with new file type combination of Current IR8A, A8a, A8B. A new function “Validate & Trial Submission” button is added for validation and trial testing purposes; this will not be the actual direct submission.

In Personnel Detail, address type C/O is removed as it is no longer applicable for YA2026 submission.

The employee ID Code refers to employee's ID type, when the identity type is Passport, it will output as 12 in the JSON file for the direct submission. When the ID Type is Malaysian IC, it will output as 11.

Under IR8A Detail screen, a separate Appendix 8A input box under item 8 is removed as it is no applicable.

Identity No

Time Sheet 1

Details | Income | Income : Others (d) | Deduction | Declaration |

d) OTHERS

1. Allowances :

Transport	<input type="text" value="0"/>	Entertainment	<input type="text" value="0"/>	Others	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
-----------	--------------------------------	---------------	--------------------------------	--------	--------------------------------	--------------------------------	--------------------------------

2. Gross Commission for period to

3. Lump Sum payment

Reason Service Lump Sum	Gratuity	<input type="text" value="0"/>	Compensation for loss of office	<input type="text" value="0"/>	<input type="text" value="0"/>
	Notice Pay	<input type="text" value="0"/>	Ex-gratia	<input type="text" value="0"/>	<input type="text" value="0"/>

4. Pension /Retirement benefits accrued from 1993 (Other than CPF Benefits)

Name of Designated Pension or Provident Fund for which employee made compulsory contribution

5. Contributions made by employer to any Pension/Provident Fund constituted outside Singapore

6. Excess/Voluntary contribution to CPF by employer (less amount refunded/to be refunded) : (Please complete Form IR8S)

7 i.Gains or profits under S10(1)(b), including gains and profits from share options: (Please complete Appendix 8B)

ii.Gains or profits under S10(1)(g), including gains and profits from share options (amount to be declared under "Other Income" in tax return, i.e. Form B1/B/M by employee):

8. Value of Benefits-In-Kind : Please complete Form Appendix 8A

Remarks :

TOTAL of items d1 to d8 (excluding 7ii)

PATLine File Generation IR8A, A8A, A8B format is updated with latest specifications.

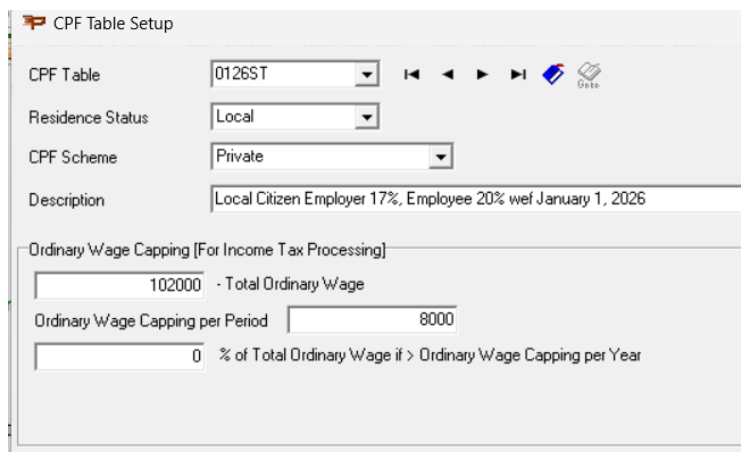
The submission format for all IR8A, Appendix 8A & 8B have been updated to comply with PAT's 15.1 Release Specifications.

PATLine Submission UI is enhanced under the report type which now combines Current IR8A, Appendix 8A & 8B as one submission as per YA2026 specification.



The screenshot shows the 'PATLine File Generation' window. On the left is a preview of a report titled 'PATLine Report' with a bar chart. On the right are several dropdown menus: 'Report Type' (Current IR8A, Appendix 8A, Appendix 8B), 'Tax Employer' (IR8A YA2025), 'Basis Year' (2025), and 'Type Selection' (All Employee). Below these is a 'File Directory' field with the path 'C:\Users\UK_Angie.Yong_\Desktop' and a 'Browse...' button. At the bottom left is a 'Generate' button.

CPF tables updated with new CPF Ordinary Wage Capping \$8000 & Senior Worker Rate wef 1 Jan 2026



The screenshot shows the 'CPF Table Setup' window. It contains several dropdown menus: 'CPF Table' (0126ST), 'Residence Status' (Local), and 'CPF Scheme' (Private). Below these is a 'Description' field with the text 'Local Citizen Employer 17%, Employee 20% wef January 1, 2026'. There is a section for 'Ordinary Wage Capping [For Income Tax Processing]' with three input fields: 'Total Ordinary Wage' (102000), 'Ordinary Wage Capping per Period' (8000), and '% of Total Ordinary Wage if > Ordinary Wage Capping per Year' (0). Navigation buttons (back, forward, search, etc.) are located at the top right of the form area.

Pay Details Setup updated with latest CPF Policy wef 1 Jan 2026

Pay Default Setup

Description
Absent Day Rate
Annual Brought Forward
Annual Entitlement
Annual Leave Balance Deduction Pay Element ID
Annual Leave Balance Encashment Pay Element ID
Annual Leave Balance Encashment upon Cessation
Auto Retrieval for Absent
Auto Retrieval for Annual
Auto Retrieval for Late
Auto Retrieval for NPL
Auto Retrieval for Sick
Bonus Factor
BRP Day Rate
BRP Hour Rate
CPF Policy

CPF Policy

Year2026Jan

CPF Policy Setup updated with latest CPF Policy wef 1 Jan 2026

CPF Policy Setup

CPF Policy

Year2026Jan

CPF Table Setup

☒ Government

Description

17% Employer, 20% Employee wef 1 January 2026

Assign CPF Table

Available for Selection :

Drag a column header here to group by that column

CPF Table	Residence Status	CPF Scheme
0105P2F	PR2	Private - Full
0105P2	PR2	Private
0105P1F	PR1	Private - Full

=>

<=

Selected :

0126P1
0126P1F
0126P2
0126P2F
0126P3
0126P3F
0126ST

Government CPF Policy Setup updated with latest CPF Policy wef 1 Jan 2026

CPF Government Policy Setup

Effective Date

01-01-2026

Government CPF Policy

Year2026Jan

Remarks

Effective Date	Government CPF Policy	Remarks
01-01-2026	Year2026Jan	
01-01-2025	Year2025Jan	

CPF Policy Progression for existing and new employees are updated with latest CPF Policy wef 1 Jan 2026

CPF Progression

ProgressionAssign Employee

Employee ID10Search

SPL

Effective Date01-01-2026Career CodeFirstRecord

CPF PolicyYear2026JanCPF SchemePrivate

CPF Account NoT2345678.1Retrieve

Medisave Paid by EmployerMedisave Scheme

MAW Projection Methods

No MAW Projection

Maximum Additional Wage (MAW) Limit

Ordinary Wage Projection

Include Recurring Pay Element

Ordinary Wage per Period (exclude Total Wage)


Current

CPF Policy

CPF Scheme

Residence Status :Local

Remarks

 access

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Fix incorrect EPF Foreigner Computation, the figure is now correct when comparing against the EPF Calculator.

EPF Text File Submission for foreigner no passport number issue has been fixed.



Recompile New Bankdisk, HSBC (XML), Salary format

Bank Submission

Format Selection
Submit for:
Format:

Range Selection
Pay Group: Period: Srt By:
Year: Sub Period:

Record Assignment

Pay Group	Year	Period	Sub P
1 Payment Group	2025	12	

Pay Group: Year: Period:

HSBC (XML)

Payment Mode:
Execution Date:
Company Bank Account (Max 34 characters):

[Bankdisk Specification](#)

Issue of unable to open bank submission file for the Hong Leong Connect First has been fixed.

Bank Submission

Format Selection
Submit for:
Format:

HLB (ConnectFirst)

Payment Mode:
Currency:
Recipient Reference:
Transaction Type:
Transaction Code:
Purpose of Transfer:
☐ IC Validation

Hong Kong

eMPF file missing Passport ID is now fixed.

Report Printer

"CodeX123", "198-973291-123", "1	Payment Group", "20241201", "20241231", "REE"
"CodeX123", "198-973291-123", "1	Payment Group", "20241201", "20241231", "REE"
"CodeX123", "198-973291-123", "1	Payment Group", "20241201", "20241231", "REE"
"CodeX123", "198-973291-123", "1	Payment Group", "20241201", "20241231", "REE"
"CodeX123", "198-973291-123", "1	Payment Group", "20241201", "20241231", "REE"
"CodeX123", "198-973291-123", "1	Payment Group", "20241201", "20241231", "REE"
"CodeX123", "198-973291-123", "1	Payment Group", "20241201", "20241231", "REE"
"CodeX123", "198-973291-123", "1	Payment Group", "20241201", "20241231", "REE"
"CodeX123", "198-973291-123", "1	Payment Group", "20241206", "20241231", "REE"
"CodeX123", "198-973291-123", "1	Payment Group", "20241201", "20241218", "REE"
"CodeX123", "198-973291-123", "1	Payment Group", "20241201", "20241231", "REE"
"CodeX123", "198-973291-123", "1	Payment Group", "20241201", "20241231", "REE"

Philippines

Fixed bank file errors for existing ANZ Transactive Cash Asia, Philippines, Salary format

Bank Submission

Format Selection

Submit forSalary

Report

Report

ANZ Transactive Cash Asia

Client Code (Max 10 characters)

1234567890

My Product Code (Max 10 characters)

3456789002

Payment Product Code (Max 10 characters)

12

Debit Account Number (Max 20 characters)

3444455

Payment Date

09-12-2025

Client Batch Reference (Max 20 characters)

23

☐ Include Beneficiary E-mail

Preview

Bankdisk Specification

How to Contact Us

For information related to this release or how to upgrade please use the following contacts:

Your Account Manager or Customer Success Manager

Support department

- Case Portal

[The Access Customer Success Portal | Knowledge \(site.com\)](#)

- Telephone
 - +65 6018 6046 (Singapore, Premium Plan)
 - +603 9212 1393 (Malaysia)

General Website:

<https://www.theaccessgroup.com/>

Technical Information

The remaining sections in the document outline information on system requirements.

System Requirement

Type	Database Server		Client	
	Minimum	Recommended	Minimum	Recommended
Operating System	<ul style="list-style-type: none">Windows Server 2016Windows Server 2019Windows Server 2022		<ul style="list-style-type: none">Windows 10Windows 11	
Pre-requisite Software			<ul style="list-style-type: none">Microsoft .NET Framework 4.8Microsoft .NET 8 Desktop Runtime	
Processor	<ul style="list-style-type: none">Intel Core i5 or aboveXeon processor, 3.0 GHz		<ul style="list-style-type: none">Intel Core i5 or above	
RAM	<ul style="list-style-type: none">4 GB	<ul style="list-style-type: none">16 GB	<ul style="list-style-type: none">4 GB	<ul style="list-style-type: none">8 GB
Hard Disk	<ul style="list-style-type: none">900 MB for SQL Anywhere 17 installations150 MB + 150 MB for transaction data/year (based on 100 staff x 12 pay records x 12 leave records/staff/year without attachment)		<ul style="list-style-type: none">2 GB for <u>EasyPay</u> installation & required software	
Network ports	<ul style="list-style-type: none">SQL Anywhere: 2638 (Default)			
Screen Display	<ul style="list-style-type: none">Resolution: 1024 x 76816/24/32-bit High <u>Color</u>			
64-bit Windows Support	<ul style="list-style-type: none">Access <u>EasyPay</u> is a 32-bit application that has been tested to work under 32-bit emulation transparently on 64-bit windows.To work correctly with third-party software such as Microsoft Excel, 32-bit version must be installed.			
Operating System: With latest windows updates & supported with known issues and limitations				