

# Release Notes

## MicrOpay Evo Version 9.4 SP2 B3

### Introduction

MicrOpay Evo 9.4 SP2 B3 is a bulletin release that updates the employee fields included in Super Clearing batch contribution data.



Please note that this change affects backend data only, the additional fields are not visible in the Super Clearing Batch grid.

### In this Release

- **Super Clearing Batches now include additional employee fields**

The data file that contains Super Clearing Batch details is updated to include:

**From Employee Personal Details:**

- *Residential Address* fields

<b>Street</b>	<b>Post Code</b>
<b>Suburb</b>	<b>Country</b>
<b>State/Territory</b>	

- **Email Address** (default email address only)

**From Employee Superannuation Details (Fund)**

- Superannuation Fund **Membership No.**

**Membership No.** is now also added to the Super Clearing Batch Details grid as a default column. See the note below regarding Membership No. for more information.

**Points to note:**

- This change takes effect for existing, unsubmitted batches and new batches created after MicrOpay Evo is upgraded to 9.4 SP2 B3.
- None of the additional fields are mandatory for Super Clearing but will be included in the batch information, if present in the employee record.
- **Street, Suburb, State/Territory** and **Post Code** fields are validated for Super Clearing. Blank fields will generate a Warning when a batch is validated but will not prevent it from being submitted to Beam.
- **Country** is validated but as it is already a mandatory field that must be populated to save the employee record, it's unlikely to be blank.
- While Address Information is not mandatory for Beam (or many super funds), some funds may reject contributions that are missing these details.

Validating batches before submitting them identifies batch Errors and Warnings so they can be corrected, e.g. update employees to enter missing address details. The batch can then be re-validated to confirm the previous Errors/Warnings have been cleared, so it can be submitted.

- **Membership No.** is not validated, but we recommend reviewing the Super Clearing Batch Details grid before submitting to confirm that most employees have a Membership No. Some funds use this number to match contributions to existing members and, without it, may create a new Member account for the employee's contributions.

Super Clearing Batch Details for Batch ID "110"

Super Clearing Batch Details

Batch Details: Funds: < All >, Locations: < All >, Pay Frequencies: M01 - Monthly

Date Created	Process To Date	Payroll Company	Status	Employer Primary	Employer Additional	Employee Before Tax	Employee After Tax	Total Contribution	Messages	Notifications		
18/11/2025 2...	31/10/2025	MPAY - MicrOpay	Created	2,750.00	0.00	150.00	0.00	2,900.00	0	...	0	...

Member Contributions

Drag a column header here to group by that column

Select	Fund Code	Fund Name	Emp Code	Employee	Employer Primary	Employer Additional	Employee Before Tax	Employee After Tax	Total Contribution	Membership No.	Status
<input type="checkbox"/>	AUSUP	Australian Su...	EMP39	Kris La M...	500.00	0.00	0.00	0.00	500.00	10451241	
<input type="checkbox"/>	AUSUP	Australian Su...	EMP49	Jules Ne...	750.00	0.00	0.00	0.00	750.00	21412141	
<input type="checkbox"/>	AUSUP	Australian Su...	EMP50	Kathy Ne...	750.00	0.00	0.00	0.00	750.00	63214129	
<input type="checkbox"/>	AUSUP	Australian Su...	EMP51	Victoria H...	750.00	0.00	0.00	0.00	750.00		
<input type="checkbox"/>	NTSUP	Netwealth Su...	EMP50	Kathy Ne...	0.00	0.00	150.00	0.00	150.00	9121434	
Count: 5					2,750.00	0.00	150.00	0.00	2,900.00		

Process ID BB830FCE-7FAE-42A1-B51D-E9945244AAEE

Close

There are valid reasons for missing numbers, e.g. when new employees are joining the employer's default fund, but employees making regular super contributions should have one. A quick, visual check of the Batch Details grid helps identify any missing numbers that may need attention.



To enter a fund member number for an employee, open their employee record, select **Superannuation Details** then double click on a **Superannuation Fund** to open it. Enter the number into the **Membership No.** field and click **OK** to save. The employee's Membership No. will now show in Super Clearing Batch Details.

## After you upgrade

### For our Payroll Online customers

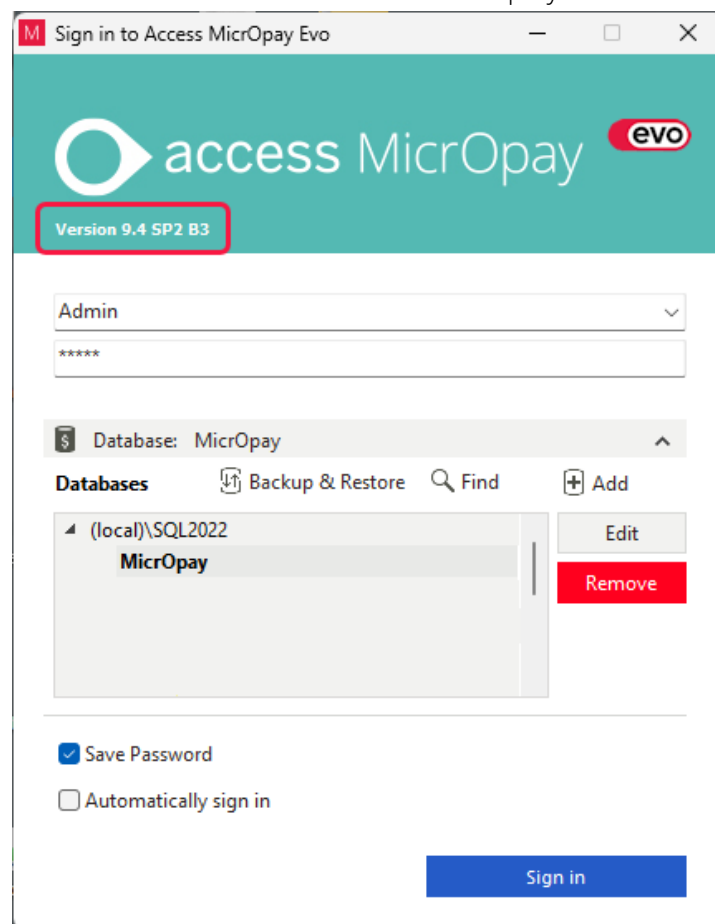
Please note that upgrade of MicrOpay Evo is managed as part of our service to you. You can disregard any comments or instructions that refer to downloading and installing software upgrades.

After the upgrade is installed, you should check that the correct software and database versions are displayed. If the latest version numbers are not displayed, MicrOpay Evo may not have been successfully upgraded.

### To check the MicrOpay Evo software version

In the sign in window:

- After the upgrade is installed the version number displayed should be **9.4 SP2 B3**.

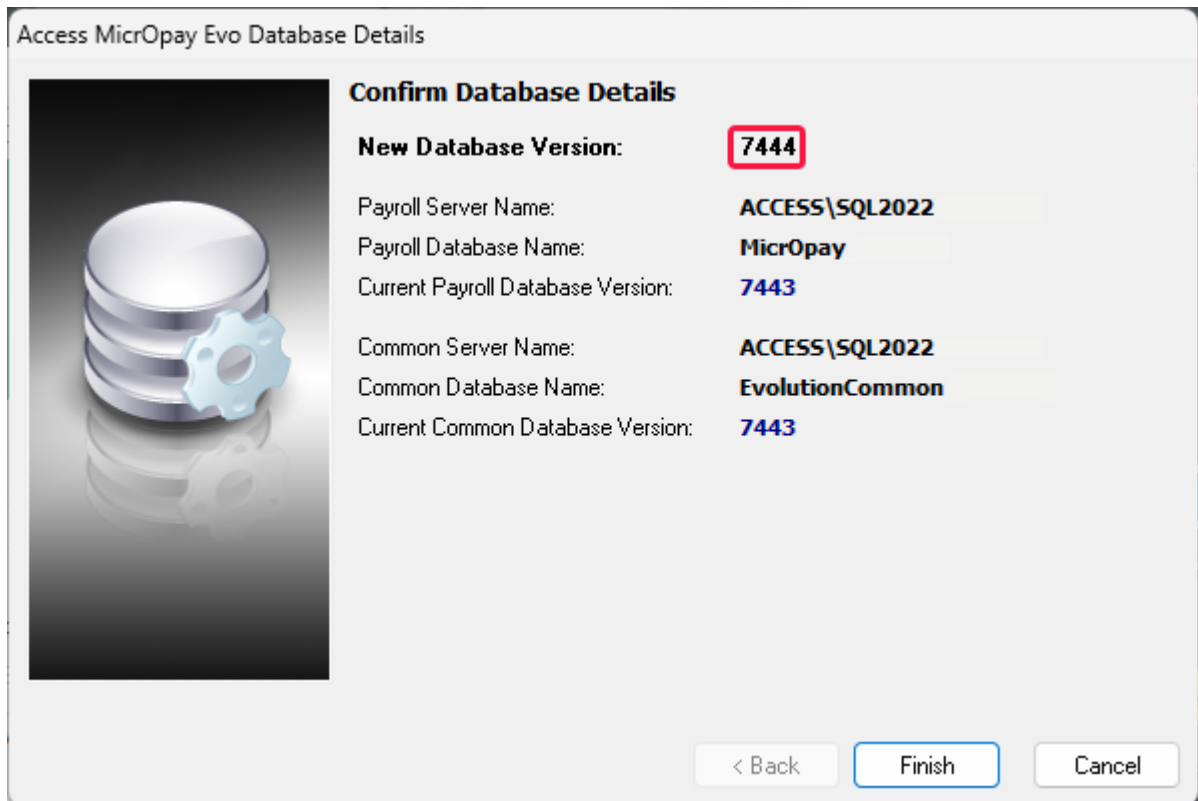


After you have signed in, you can check the version number by going to **Help > About**.

### ***To check the MicrOpay Evo database version***

Your new database version number after the upgrade should be **7444**.

The first time you log in to MicrOpay Evo after installing the upgrade, the payroll and common databases will be updated. You can check the new database version from the Confirm Database Details window.



Ensure you click **Finish** to proceed with the database update.