

# Access EasyPay

## December 2022 Release Notes



# About these Release Notes

Welcome to the Access EasyPay Release Notes!

This document outlines all you need to know about this version of the software, it will provide you with a summary of the changes, and by using the hyperlinks you will be able to easily navigate through the document to find out detailed information about the new features, including screenshots and videos where appropriate.

Please refer to the table of contents for a full list of what is included.

## About Access EasyPay

EasyPay is an award-winning and leading payroll and human resource management software trusted by over 18,000 businesses including SMEs and MNCs in the region for over 30 years.

As global and local business landscapes are constantly changing, HR practitioners today demand a system that is not just reliable and efficient, but also compliant to the local regulatory standards, configurable, intuitive to use and able to handle ad-hoc and unexpected cases. EasyPay does just that.

# Table of Contents

Release Summary .....	4
Release Contents .....	6
How to Contact Us.....	11

# Release Summary

Access EasyPay v17.0.08 and v10.8.08

\*\*\*IMPORTANT INFORMATION\*\*\*

Please take note that you are currently at risk running on out-of-support (or soon to be) Windows operating system or Sybase Database version:

If you have not already upgraded to Sybase v17, you could be exposed to security issues as the support for this from SAP has stopped.

For those using Windows 7, the end of extended support for Microsoft Windows 7 was January 14, 2020.

For those using Windows 8.1, do note that the end of extended support will be January 10, 2023.

And, if you are on Windows Server 2012 R2, the end of extended support will be October 10, 2023.

What does this mean to you?

If you are still running on an out-of-support Windows, technical assistance and software updates from Windows Update that help protect your PC will no longer be available.

And we will not be able to help if you encounter issues using our solutions on an out-of-support Windows.

Microsoft strongly recommends that you always stay updated with the current Windows OS for stronger security, access to support, and the ability to work with newer programs efficiently.

Thus, it is always wise to upgrade the Operating System ahead of time to avoid disruption to your business.

If you are unsure on what you need to do, please speak to your Access Business Partner who will be able to assist and advice you.

## Version 17.0.08 and Version 10.8.08 updates

### General Update(s)

Public Holidays for year 2023 for all supported countries (PU3)

Removal of Recalculate button from Calendar Setup

Enhance the Email Setting to Use Microsoft OAuth Authentication to Send the email

### Statutory Updates

#### Singapore

Revised CPF Contribution Rates with Effective from 1 January 2023

Enhance CPF Line to Support Employee Name Up to 66 Characters and Remove FWL with effective from 26 September 2022

Enhance CPF EZPAY (FTP) File Submission to Remove FWL

YA2023 Income Tax Submission

#### Malaysia

Revised EIS Rate with Effective from 1st September 2022 (PU1)

Revised SOCSO Rate with Effective from 1st September 2022 (PU1)

Enhance Maternity Leave, Paternity Leave & Std Leave Policy with the Updated Leave Entitlement

## Indonesia

BPJS Pensiun Max Age change from 57 to 58 for Policy BPJS-Pensiun0322ST

## Thailand

Revised SS Contribution Rate to 3% with Effective from 1st October 2022 (PU2)

Revised SS Contribution Rate to 5% with Effective from 1st January 2023

## Philippines

Revised PHIC Contribution Rate with Effective from 1st January 2023

Add the Statutory Contribution Government Report

## Version 17.0.08 updates

### General Update(s)

Add a Warning Message if the Operation System Does Not Meet the Minimum System Requirement

### Statutory Updates

Singapore - SDF Wage to include the OT Capping

Singapore - Enhance the Identity Number Check Digit to Support Identity Number Starting with M

Malaysia - Enhance SOCSO8A to Include EIS Submission

Malaysia - Extend the length for Company Name for Laser Payslip

Hong Kong - To Show the Remarks Information under IR56B Report Item 14

Thailand - Add the Provident Fund/Social Security Government Report

Thailand - To Add Option for Selection of Education Level

### EasyPay Online

DUO Push App is no longer supporting EOL DUO Mobile on Android 8/9 and IOS13 and previous versions for their mobile app from Feb 1<sup>st</sup> 2023

## Version 10.8.08 updates

### General Update(s)

Add a Warning Message to Recommend Customers to Upgrade to Ver17

# Release Contents

The below section describes the features in more details

## Version 17.0.08 and Version 10.8.08 updates

### General Update(s)

#### Public Holidays for year 2023 for all supported countries (pu3)

The public holidays 2023 has been updated for following countries: Singapore, Malaysia, Hong Kong, Brunei, Indonesia, Philippines, and Thailand.

This has been made available on PU3

#### Removal of Recalculate button from Calendar Setup

Recalculate Button to compute the Hours per week and Hours per year are no longer available as this value are now coming from Employment Act

Calendar ID	Holidays Country ID	Hrs Per Full Day	Hrs Per Half Day	Hrs Per Quarter Day	Hrs Per Week	Hrs Per Year
5 Days Week Cal	Singapore	8	4	2	44	228
5 Days Week Cal	Singapore	8	4	2	40	208
5 Days Week Cal	Singapore	8	4	2	48	248

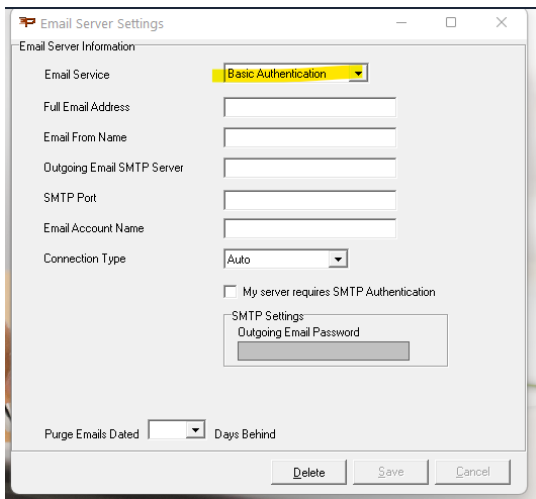
#### Enhance the Email Setting to Use Microsoft OAuth Authentication to Send the email

Microsoft will permanently disable basic authentication (ie using user id and password) for email authentication, and only support Modern Authentication (OAuth) from 1st October 2022

<https://docs.microsoft.com/en-us/exchange/clients-and-mobile-in-exchange-online/deprecation-of-basic-authentication-exchange-online>

EasyPay has been enhanced to allow Microsoft OAuth Authentication.

There is additional option added in the Email Server Settings under Email Service to select Basic Authentication and Microsoft Graph



## Statutory Updates

### Singapore

#### Revised CPF Contribution Rates with Effective from 1 January 2023

(a) The CPF contribution rates for employees aged above 55 to 70 will be increased to strengthen their retirement adequacy. The changes will apply to wages earned from 1 January 2023:

*For employees earning monthly wages > \$750*

Employee's age (years)	Current Total (% of wage)	CPF Contribution Rates from 1 Jan 2023		
		Total (% of wage)	By employer (% of wage)	By employee (% of wage)
55 and below	37	37	17	20
Above 55 to 60	28	29.5 (+1.5)	14.5 (+0.5)	15 (+1)
Above 60 to 65	18.5	20.5 (+2)	11 (+1)	9.5 (+1)
Above 65 to 70	14	15.5 (+1.5)	8.5 (+0.5)	7 (+1)
Above 70	12.5	12.5	7.5	5

*Note: Figures in brackets () denote increase in rates*

(b) The increase in the CPF contribution rates will be fully allocated to the employees' Special Account to provide a bigger boost to their retirement income.

(c) For those earning monthly wages of more than \$500 to \$750, the employee contribution rates will continue to be phased in.

(d) There are no changes to the graduated contribution rates for first and second year Singapore Permanent Residents (SPRs).

(e) There are no changes to the [Ordinary Wage \(OW\) Ceiling](#) and [Additional Wage Ceiling](#).

You may refer to the complete [CPF contribution rate tables](#) below (Tables 1 to 5) (PDF, 0.2MB) for more details.

This revised rate has been updated into EasyPay.

## Enhance CPF Line to Support Employee Name Up to 66 Characters and Remove FWL with effective from 26 September 2022

The screenshot shows the 'CPF Line' configuration window. It includes the following fields and options:

- Pay Group:** 1 Payment Group
- Year:** 2022
- Pay Period:** 9 September
- CPF Option:**  Compulsory CPF,  Voluntary CPF,  MediSave
- CPF Account Selection:** CPF Account No. 198501669NPTE01
- SDF Option:**  Include SDF Amount
- Data Key in:** Late payment interest on CPF: 0, Community Chest Factor: 1, Advice Code: 1
- Sort Group By:**  Sort By Name,  Sort By CPF Account No
- Convert Negative Figures to Zero
- Buttons: Preview, Generate

Submission CPF via CPF Line requires Employee Name to be extended to 66 characters and no more FWL amount can be included in the file submission.

This has been updated in EasyPay.

## Enhance CPF EZPAY (FTP) File Submission to Remove FWL

From 26 September 2022, the Ministry of Manpower (MOM) will cease the collection of Foreign Worker Levy (FWL) and any FWL late payment interest through CPF EZPay. This is in line with MOM's plans to consolidate levy payments under MOM.

For employers making submissions via CPF EZPay (FTP), please take note of the changes to the FTP Specifications from 26 September 2022 and ensure compliance. After the cut-off date, FTP submissions containing payment for FWL and/or FWL late payment interest will be rejected

<https://www.cpf.gov.sg/employer/faq/making-cpf-contributions/cpf-ezpay/what-are-the-changes-to-cpfezpay-ftp-specifications#:~:text=From%2026%20September%202022%2C%20the,consolidate%20levy%20payments%20under%20MOM>

The screenshot shows the 'CPF EZPAY (FTP) File Submission' configuration window. It includes the following fields and options:

- Pay Group:** 1 Payment Group
- Year:** 2022
- Pay Period:** 2 February
- CPF Option:**  Compulsory CPF,  Voluntary CPF,  MediSave
- CPF Account Selection:** CPF Account No. (empty)
- SDF Option:**  Include SDF Amount
- Additional Information to enter:** Late payment interest on CPF: 0, Community Chest Factor: 1, Advice Code: 01
- Sort Group By:**  Sort By Name,  Sort By CPF Account No
- File Generation Option:**  Over Write,  Append
- Convert Negative Figures to Zero
- Buttons: Preview, Generate, Direct Submit

In EasyPay, CPF EZPAY File submission with the option to include FWL amount has been removed



## YA2023 Income Tax Submission

YA2023 Income Tax Submission including IR8A, IR8S, A8A, and A8B Forms and File submission has been updated in EasyPay

### Malaysia

Malaysia Revised EIS Rate with Effective from 1st September 2022 (PU1)

Malaysia Revised SOCSO Rate with Effective from 1st September 2022 (PU1)

EasyPay has been updated with the revised EIS and Socso Rate wef 1 September 2022.

### Malaysia Enhance Maternity Leave, Paternity Leave & Std Leave Policy with the Updated Leave Entitlement

There is Malaysia Employment Act changes wef 1 Jan 2023.

The changes include the revision of the Maternity Leave, Paternity Leave entitlement.

These changes have been included in EasyPay.

**Indonesia** BPJS Pensiun Max Age change from 57 to 58

The Age for maximum Pensiun Age has been revised to 58 in Indonesian BPJS Pensiun policy

**Thailand** - Revised SS Contribution Rate to 3% with Effective from 1st October 2022 (PU2)

Thailand - Revised SS Contribution Rate to 5% with Effective from 1st January 2023

EasyPay has been updated with Thailand SS Contribution revised Rate

**Philippines** - Revised PHIC Contribution Rate with Effective from 1st January 2023


Add the Statutory Contribution Government Report

EasyPay has been updated with Philippines PHIC Revised Rate and added Statutory Contribution Government Report

## Updates that apply to Version 17.0.08 only

### General Update(s)

Add a Warning Message if the Operation System Does Not Meet the Minimum System Requirement

 Your Windows PC is out of support  
Please note that your current Operating System does not meet our minimum system requirement.  
  
Please update your operating system as soon as possible or contact [APAC.customercare.my@theaccessgroup.com](mailto:APAC.customercare.my@theaccessgroup.com) to find out more.

## Statutory Updates

### Singapore - SDF Wage to include the OT Capping

SDF Wage will be calculated to include OT based on capping amount.  
This has been updated in EasyPay.

### Singapore - Enhance the Identity Number Check Digit to Support Identity Number Starting with M

There is a new algorithm to identify FIN No starting with 'M'.  
This has been updated in EasyPay.

### Malaysia - Enhance SOCSO8A to Include EIS Submission

New submission of combined SOSCO and EIS into one single file has been added into EasyPay

### Hong Kong - To Show the Remarks Information under IR56B Report Item 14

EasyPay now is able to show the remark information in IR56B

### Thailand - Add the Provident Fund/Social Security Government Report

New Provident/Social Security Government Report has been added.

### Thailand - To Add Option for Selection of Education Level

Option to select Education level is now available

## EasyPay Online

DUO Push App is used in EasyPay Online for Multi-Factor Authentication.

From Feb 1 2023, DUO Push App is no longer supporting Mobile with Android version 8/9 and ios12 and previous version.

The DUO Push app **will continue to work after 1 Feb 2022 and it will not prevent them authenticating** however use will not be able to reinstall the app once it is removed.

## Update that apply to Version 10.8.08 only

### General Update(s)

Add a Warning Message to Recommend Customers to Upgrade to Ver17

Following message will appear for user with v10.8.08



# How to Contact Us

For information related to this release or how to upgrade please use the following contacts:  
Your Account Manager or Customer Success Manager

## Support department

- Email
  - [apac.premiumsupport.easypay@theaccessgroup.com](mailto:apac.premiumsupport.easypay@theaccessgroup.com) (Singapore, Premium Plan)
  - [apac.standardsupport.easypay@theaccessgroup.com](mailto:apac.standardsupport.easypay@theaccessgroup.com) (Singapore, Standard Plan)
- Telephone
  - +65 6336 6118 (Singapore, Premium Plan)
  - +603 2272 9999 (Malaysia)

General Website:

<https://www.theaccessgroup.com/>