Access UBS v2022.1 Release

New features and enhancements

Going into the new year, the latest Access UBS release will help you prepare for more sales and make the right purchases with these new features and enhancements.
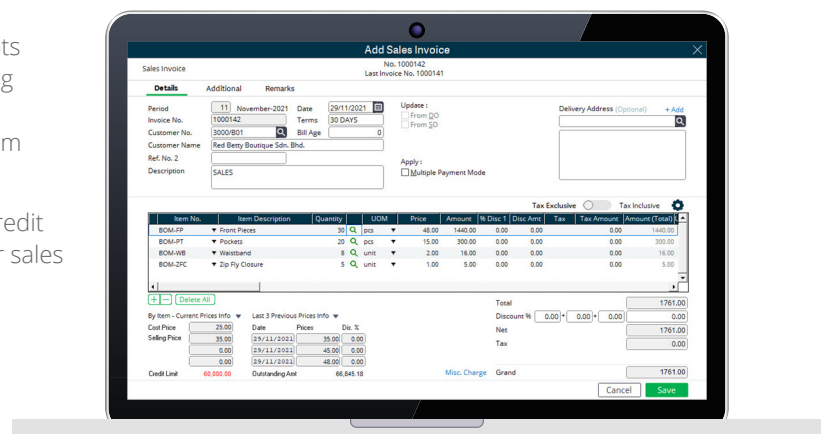
Make better sales decisions

Businesses want to win more customers and sales to increase profits and customers will ask for discounts to close the deal quickly. However, there are times where you are better off not making the sale instead.

You could be selling to a customer with poor credit rating or selling below your cost price. Without performing checks on your customer accounts, you run the risk of making a bad transaction.

When this happens, you could be incurring bad debts that you can't recover from your customer or making a loss on your sales unknowingly. This impacts your profitability and destroys the hard work that the team has put in for the year.

But what if you could quickly view your customers' credit information and past transaction history before your sales invoices are issued?
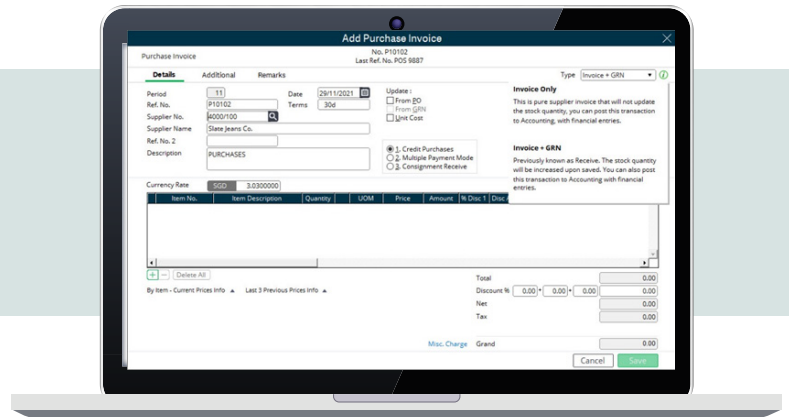
In UBS version 2022.1, you will now be able to view the last 3 selling prices, discount amount, credit limit and current outstanding balances for your customer. Stop a transaction if the outstanding balance is beyond your comfort level, or if the customer will exceed their credit limit, or if you will make a loss on the sale. With this information, you can make better sales decisions.
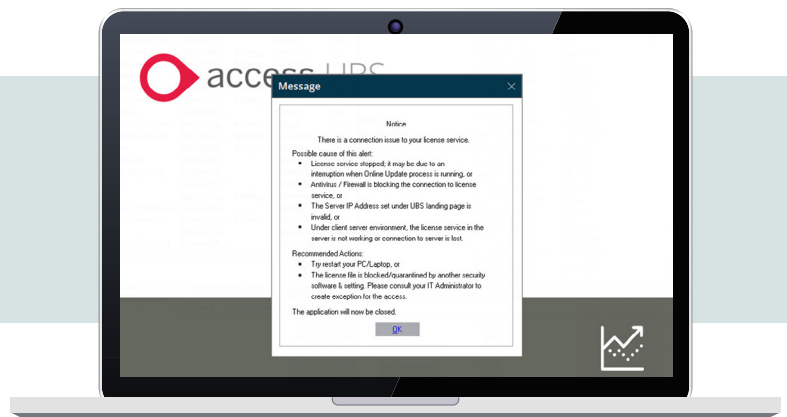
Improved usability

We've made several improvements to make UBS easier to use and understand in the following areas:
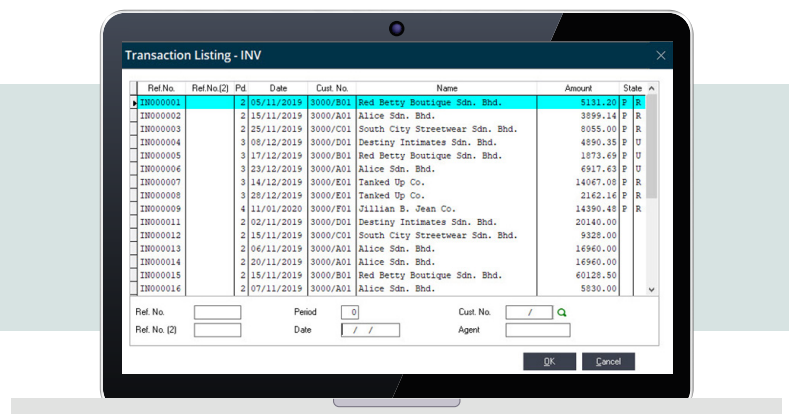
Improved terminology on Purchase Invoice and added bubble icons to provide a clear explanation
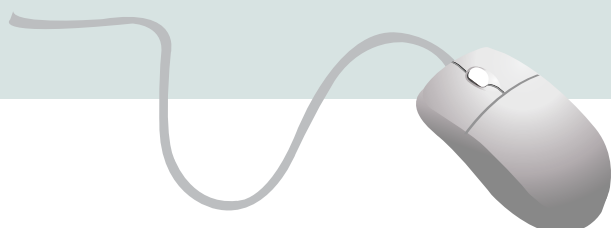

Improved dialogue box messages in the Product Licence section

View Unpost or Repost status for transactions on all tax systems

Bug fixes

Enhance your purchasing process

A delivery from your supplier usually comes with a Goods Received Note (GRN) to indicate that you have received the items according to your Purchase Order (PO). Once this is done, you would update your accounts with the supplier's invoice in your UBS Accounting module.

However, when there are too many items to receive, there might be errors in the GRN or the supplier's invoice that weren't spotted until they have been entered into the system. If the supplier's invoice needs to be cancelled, the GRN may not be reused as it's linked to the invoice. Similarly, if the GRN is inaccurate, the PO associated with this GRN may not be reused as it's linked to the GRN.

In these cases, you might need to request for your supplier to issue a new GRN or invoice, as the PO, GRN and invoices are linked.

In UBS version 2022.1, this will no longer be necessary as you can decouple the PO to the GRN and the GRN to the invoice. If the supplier's invoice has an error, you can delete the current invoice and decouple the GRN, create a new supplier invoice with the right details and link the existing GRN to the new invoice.

Similarly, if the GRN is wrong, you can now delete the GRN and decouple the PO, create a new GRN with the right details and link the existing PO to the new GRN.

Windows 11 compatibility

Windows 11 OS was launched in Oct 2021 and PC manufacturers will start to offer their devices with the new OS. As some of our customers may upgrade or replace their current devices, we have tested all Access UBS modules on the Windows 11 operating system to evaluate the compatibility with the new OS. No issues were detected during the testing and customers can install the application on their new Windows 11 devices going forward.

About The Access Group

The Access Group is one of the leading providers of business management software to UK, Ireland and Asia Pacific mid-market organisations. It helps more than 55,000 customers across commercial, public sector and not-for-profit sectors become more productive and efficient. Its innovative Access Workspace cloud solutions transform the way business software is used, giving every employee the freedom to do more. Founded in 1991, The Access Group employs more than 3,850 staff.

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