access
freedom to do more

Service Overview

FlightPath for Volcanic Clones

Together we'll land this implementation

FlightPath your Access software journey

We believe wholeheartedly that the functionality that our software offers our customers is very important, but it is only half of the value equation, how the system is rolled out is critical if full value from your new investment is to be achieved.
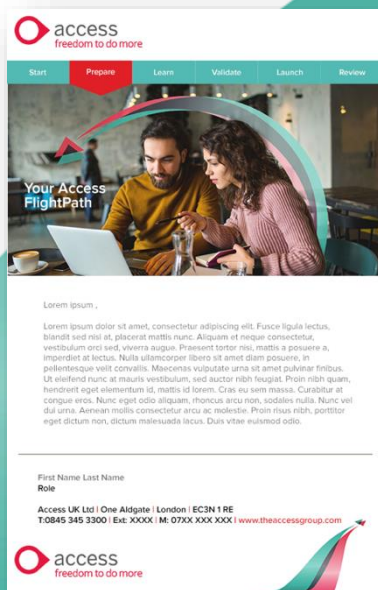
We also know that you may view new software implementations with some trepidation and many customers can find this period daunting. In fact for some customers, this may be the first software roll out they have managed.

We recognise this and we have designed our implementation services to help ensure you have a great experience and are looked after along the way, so that the whole process is less daunting… this is our FlightPath implementation approach.

In this Service Overview we explain your options and what is contained within the FlightPath Packages available to help implement your software, along with the additional services you can opt to include.

FlightPath:
your six stage
journey to success

We'll be sending you regular updates to keep you on track and ensure it is clear where you are on the journey - every step of the way.

6. Review
Check-in to see how you are progressing

5. Launch
Get the product into your colleagues' hands

4. Validation
Ensure all is working to your expectation

3. Learning
See what the product can do and train your colleagues

2. Preparation
Configure your systems in readiness

1. Getting started
Familiarise yourself with the process and product

You have control, but we are never far from your side.

Each FlightPath implementation programme from Access follows a well-defined journey with key milestones. These milestones represent – at a high level – the individual phases of your implementation journey. We'll be using these milestones to help us both track and communicate progress towards successfully launching to your users. Our aim is to give you value from your investment as quickly and as fully as possible. Using our years of software deployment expertise, we have defined the FlightPath methodology. This is a journey based on best practice and designed to deliver timely value to you and your colleagues. And while it is ultimately your journey, we are here to support you all along the way.

Clear roles and responsibilities

At the 'Getting Started' milestone phase, you will receive a Welcome Pack. In here you'll find clarity on roles and responsibilities. What you'll need to do, and what we will do. Crucially our FlightPath approach also clarifies our joint expectations, helping us both understand the process that we will jointly commit to, in order to successfully launch your chosen software to your end-users in a timely and efficient manner.

FlightPath A

Overview
Delivery of a recruitment website, which will be an exact clone of your **Volcanic Pro** website, with colour and logo changes.

FlightPath Content
Set up staging environment for content load purposes. Access to LMS, covering: how to add content, new pages and images, site structure, site and job search settings, posting a job, roles and permissions, notification settings, basic SEO, how to add blogs, how to add consultant profiles. Access to the GDPR compliance suite. Access to add blog and consultant profiles. Access to the Advanced Reporting pack (content detailed in table below) and access to Advanced SEO pack, covering keywords and locations. Access to live environment on go-live.

Included FlightPath Services
Creation of your Volcanic website. Project kick off meeting to establish timelines, key contacts and next actions. Administrator access to your website's staging environment to add content, images and set up your configurations. CMS training via the Volcanic online learning management system. Project check in points to discuss project progress. Integration with approved CRM and/or multi-poster as required. A go/no go meeting followed by assistance with getting your site live.
Integration with other 3rd party CRMs/job posters – for full list see solutions overview.

Additional Services available
Job Aggregator Feeds
Additional Onboarding consultancy
Additional bespoke pages
Additional languages
Integrations with third party CRMs
Re-engagement email.
Holding page
Please consult latest Services Catalogue for available options

FlightPath B

Overview
Delivery of a recruitment website, which will be a clone of your **Volcanic Pro** website, with colour and logo changes, and limited changes to the site (hiding of sections, changes to accommodate new branding, tweak existing sections to add/remove content pieces, imagery changes).

FlightPath Content
Set up staging environment for content load purposes. Access to LMS, covering: how to add content, new pages and images, site structure, site and job search settings, posting a job, roles and permissions, notification settings, basic SEO, how to add blogs, how to add consultant profiles. Access to the GDPR compliance suite. Access to add blog and consultant profiles. Access to the Advanced Reporting pack (content detailed in table below) and access to Advanced SEO pack, covering keywords and locations. Access to live environment on go-live. Additional training available if bespoke content loading is required.

Included FlightPath Services
Creation of your Volcanic website. Project kick off meeting to establish timelines, key contacts and next actions. Administrator access to your website's staging environment to add content, images and set up your configurations. CMS training via the Volcanic online learning management system. Project check in points to discuss project progress. Integration with approved CRM and/or multi-poster as required. A go/no go meeting followed by assistance with getting your site live.
Integration with other 3rd party CRMs/job posters – for full list see solutions overview.

Additional Services available
Job Aggregator Feeds
Additional Onboarding consultancy
Additional bespoke pages
Additional languages
Integrations with third party CRMs
Re-engagement email.
Holding page
Please consult latest Services Catalogue for available options

FlightPath for Volcanic Clones

The tables below summarise what's included within the FlightPath packages. We will help you choose the package that's right for you but please review this table to ensure your understanding.

Greater detail is provided within the tables on the following pages.

	Product features enabled per FlightPath package for Volcanic Clones		
Feature	**Summary**	**Flightpath A**	**Flightpath B**
Content Management System	You will get access to the Volcanic CMS, where you can upload your content into your chosen templates, create new pages and edit your job search settings.	●	●
Job Search functionality	Your site can be customised with unique tags and categories, making it quick and intuitive for candidates to search and filter your jobs in their relevant specialisations	●	●
Candidate Portal	Give your candidates control over their profile and quick, single-click applications for new roles.	●	●
Testimonials	Keep your website up-to date with our testimonial functionality.	●	●
Form Builder	Our form builder tools allow you to create forms with text field, list picker and upload options. You can customise the 'To' address and the page a user lands after completing.	●	●
SEO Console	Our SEO crawler will alert you of any missing H1 tags, meta information, and alt tags, so you can be sure your website is Go Live ready.	●	●
Reporting	Using a connection with your Google Analytics account, we will pull through some basic reports in user friendly graphs to allow you to track candidates and jobs on your site.	●	●
Blogs	Build your content using our blogs functionality.	●	●
Candidate job alerts	Allows candidates to set up personalised job alerts based off their location, sector, and job type.	●	●
Apply via LinkedIn	Button on your application page to allow candidates to quick apply using their LinkedIn profile.	●	●

Consultant profiles	Ability to add consultant images, bio and contact details into your site.	●	●
Google for jobs	Your job posts will be set up and ready for integration with Google	●	●
Advanced SEO pack	Optimise your website for SEO with our advanced SEO pack, including keywords and locations.	●	●
Advanced reporting	Volcanic's in-built reporting suite provides a comprehensive toolkit that lets marketers track clients and candidates through their lifecycle - from attraction to conversion - to gain a holistic view of your website's marketing performance.	●	●
GDPR compliance suite	Manage your legal documents, and GDPR-related requests from candidates through our compliance suite.	●	●
Tag manager	Manage the tags that will be available on your website through the CMS.	●	●
Custom categories	Add additional filter criteria for your job search based on your company's requirements, e.g. qualifications, experience.	●	●
AMP pages	Implement accelerated mobile pages to strip down some of the HTML in your website's pages to offer faster load times.	●	●

Implementation services included in FlightPath for Volcanic Clones			
Feature	**Summary**	**FlightPath A**	**FlightPath B**
Introductory call	A call with your onboarding consultant to establish project timelines, key contacts, any branding changes and your next actions	●	●
Bespoke stylesheet	Access will use the information gathered to create a bespoke stylesheet for your website with new colours/logo.	●	●
Mock-up with updated branding	Access will use the information gathered to create a mock-up (based on your existing site) with new colours/logo.		●
Website build	Access will build your website as a clone of your existing Volcanic website, with changes in colours and logo if needed.	●	●
LMS – Learning Management System	Access to a host of learning videos and guides. Content dependent on FlightPath. The mid-point check in will booked in after completion of the LMS and content loading.	●	●
Administrator access	We will give you access to the platform on a staging environment so you can start adding content to your site.	●	●
Integration setup	Set up of integration with CRM/Job poster	●	●
Mid project review	This is a remote meeting halfway through the project to make sure that the project is still on track and that there are no barriers for you to add content to your site.	●	●
Go/no go call	A call to discuss any final questions you may have and sign off on your website going live.	●	●

Go-live assistance	All work prior to this point is in a staging environment. We will assist in the process of changing the DNS records. This includes support in the DNS change, setting up an SSL certificate for security and setting up redirects (if moving from a live site from another provider).	●	●
SSL certification	We will set up an SSL certificate for you so you can be sure that your site is fully secure	●	●
Redirects	We will set up redirects for your new site (if moving from a live site from another provider). This is for the for first 10 pages of Google	●	●
Handover to support	After your website go live, you will be handed over to our customer support team.	●	●

Additional Services available for a Volcanic Clone

On top of the services included within the standard FlightPath packages, the table below highlights the additional value-added services that our consulting teams can provide. Please take some time to review these.

Integrations with third parties	Third parties typically cover CRMs and Job Posters. Bespoke work is available if scoped.
Multi-language site	Enable site visitors to toggle between multiple languages on your website, viewing different versions of your content in the relevant language.
Job Aggregator Feeds	Job aggregators pull/crawl jobs from websites and put them all in one feed. We can set up job feeds to your site.
Onboarding consultancy	1-hour onboarding sessions can be purchased as required.
Additional bespoke internal pages	Design and build of extra bespoke internal pages.
Re-engagement email	Once your current candidate data has been migrated from your old site to your new Volcanic site, send them a re-engagement email to log in to your new website.

Please see our complete service catalogue for a complete list of additional services provided.

About the Access Group:

The Access Group has been recognised in The Sunday Times Tech Track 100 in 2019 and is a leading provider of business software to mid-sized UK organisations. It helps more than 32,000 customers across commercial and not-for-profit sectors become more productive and efficient. Its innovative Access Workspace cloud platform transforms the way business software is used, giving every employee the freedom to do more.

Established in 1991, The Access Group, with an enterprise valuation of over £1billion, employs more than 2,300 staff.

For more information about The Access Group, visit:
www.theaccessgroup.com

www.the**access**group.com