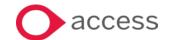


Education Finance Services Catalogue



At Access we pride ourselves on the depth and breadth of skills across our 400 certified professional services employees. These Consultants, Programme Managers, Project Managers, Trainers and Solution Architects are here to provide you with the industry expertise and product best practices that help you deploy, adopt, operate and integrate our market leading software applications. Either on-premise, or in the Cloud. Our Professional Services teams help hundreds of customers like you, every week, to improve their productivity, increase their efficiency and ultimately provide them with the freedom to do more.

Day Rate Service options				
Service	Description	Customer Outcome	Pricir	
1 Day(s) Consultancy	Up to 6.5 hours consultancy per day, delivery methods of remote or on-site	Desired outcome agreed by client and consultant ahead of the scheduled day.	per d	
Remote Consultancy	Up to 3 hours remote consultancy.	Desired outcome agreed by client and consultant ahead of the scheduled day.	per d	
Project Management	Time to manage the timings of the project to provide an update on progress that has been made and ensure everything is on track.	Professional Project management providing clients to support they require to implement their projects successfully.	per d	
Implementation Services				
Service	Description	Customer Outcome	Pricin	
FlightPath A for Education Finance	Implementation of Access Education Finance to a single academy. Simplifying financial accounting in schools, academies and academy trusts, providing an accountancy package you expect, but better. This implementation can include the adoption of the Dfs standard chart of accounts. This fixed price, low-risk implementation package standardises your implementation journey based on our best practices and are designed to deliver timely value to you and your colleagues. For more details see www.theaccessgroup.com/flightpath-overviews/	Implementation of Access Education Finance including: All modules contained within the system, tailored to the specific setup of your organisation. Key services delivered include; remote system design and scoping; migration of customer, supplier and chart of accounts information; training for end users on all system functions and handover to our dedicated support team.	Fixed F	
FlightPath B for Education Finance	Implementation of Access Education Finance to a Multi academy Trust. Simplifying financial accounting in schools, academies and academy trusts, providing an accountancy package you expect, but better. The implementation can include the adption of the DfE standard chart of accounts. This fixed price, low-risk implementation package standardises your implementation journey based on our best practices and are designed to deliver timely value to you and your colleagues. For more details see www.theaccessgroup.com/flightpath-overviews/	Implementation of Access Education Finance including: All modules contained within the system including the optional to use central bank functionality, tailored to the specific setup of your multi academy trust. Key services delivered include; remote system design and scoping; migration of customer, supplier and chart of accounts information; training for end users on all system functions and handover to our dedicated support team.	Fixed P	
Implementation of Education Budgets	6.5 hours of onsite training on Access Education Budgets. Training will include full system setup and complete end to end user training for up to 8 people.	By the end of the session all users will have a solid grounding in the practical use of Access Education Budgets and will have started the process of building a school/academy budgets in the system. Users will have a good working knowledge of advanced features, such as; 3rd party links, payroll reconciliation and ledger group reporting.	Per D	
System Scoping / Data Setup	This service ensures that when an additional site joins a Multi Academy Trust, the system is setup and configured for use by the new school/academy as part of the existing trust setup.	On completion of this service, the MAT will have full access to a new licence within their existing environment, that is pre configured with customer/supplier/CofA data to allow for use by the new school.	Per D	
	Trust, the system is setup and configured for use by the new school/academy as part of the existing trust setup.	within their existing environment, that is pre configured with	Per D	
Advisory and Adoption So	Trust, the system is setup and configured for use by the new school/academy as part of the existing trust setup.	within their existing environment, that is pre configured with		
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Advisory and Adoption Service User adoption review System health check	Trust, the system is setup and configured for use by the new school/academy as part of the existing trust setup. Prices Description Let us do an on-site user adoption review to ensure your employees are getting the best outcomes from your Access Education Product investments. Review current system setup, adoption of profiles, review of transactions across the MAT to ensure best practice and highlight any areas for	within their existing environment, that is pre configured with customer/supplier/CofA data to allow for use by the new school. Customer Outcome An action focused report showing your adoption maturity of the solution, any quick resolutions and longer recommendation resolutions or actions to increase your ROI (Return on Investment). Ensures you are getting the best performance, using best practices and are	Per Da Pricing Fixed Pi Fixed Pi Per Dele	
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Pricing

Budget Holders (Procurement Process)	Demonstrate how the Workspace administrator adds new users to procure within Access Finance and use workspace to authorise transactions as well as budget monitoring.	At the end of the session budget holders will have access to the live system to create purchase requisitions, view transactions they are responsible for and incororate their own budget monitoring reports	Per Delegate
Workspace and Data Analytics	A two hour webinar for individuals or groups on the use and benefits of Access Workspace. How to configure Workspace to fit with your organisations needs.	By the end of the training delegates will be able to use Workspace for Collaboration & Communication, use of Analytics Dashboards (Reports) for their Access Products and will know how to get immediate access to your financial and budgeting information.	2 hours
Basics of Accounting Training	A half day group based training session. Providing training on understanding the Basics of Accounting for non-finance users.	By the end of the training the delegates will have a better understanding of financial statements, e.g. Trial Balance, Income & Expenditure, Balance Sheet and Cashflow Forecasts. Users will have a better understanding of double entry bookkeeping and how to account for income & expenditure and assets & liabilities.	1/2 day

Mission Critical Services

ervice Description Customer Outcome

Not applicable

Development and Integration Services

Service Description Customer Outcome Pricing
Not applicable