



Procure Wizard Services Catalogue

At Access we pride ourselves on the depth and breadth of skills across our 400 certified professional services employees. These Consultants, Programme Managers, Project Managers, Trainers and Solution Architects are here to provide you with the industry expertise and product best practices that help you deploy, adopt, operate and integrate our market leading software applications. Either on-premise, or in the Cloud. Our Professional Services teams help hundreds of customers like you, every week, to improve their productivity, increase their efficiency and ultimately provide them with the freedom to do more.

Day Rate Service options

Service	Description	Customer Outcome	Pricing
Days Consultancy	Up to 7 hours consultancy per day, delivery methods of remote or on-site agreed ahead of work commencing	Desired outcome agreed by client and consultant ahead of the scheduled day	per day
Remote Consultancy	Up to 3 hours remote consultancy	Desired outcome agreed by client and consultant ahead of the scheduled day	1/2 day
Project Management	Time to manage the timings of the project to provide an update on progress that has been made and ensure everything is on track.	Professional Project management providing clients to support they require to implement their projects successfully	per day
Development resource	Time to create technical solution design and integrations for multi-product or 3rd party solutions	Specification and completion of work as agreed by client ahead of scheduled day	per day

Implementation Services

Service	Description	Customer Outcome	Pricing
Bespoke Existing Site Configuration	Significant change to configuration from original requirements	Desired outcome agreed by client and consultant ahead of the scheduled day	per day
Minimal Bespoke Existing Site Configuration	Minimal change to configuration from original requirements	Desired outcome agreed by client and consultant ahead of the scheduled day	Hourly rate
New Site Configuration	New site will require set up and configuration	New Setup based on customer requirements	per day
System Migration	Duplication of existing setup to other portal normally following change of ownership	Scope by consultant on desired outcome and data duplication to mirror existing setup	per day
Automated Account export via SFTP	Customer requires an account export to be automated to account software	Consultant will provide access to the third party and provide documentation	per day
Margin Controls and Stock analysis	System audit and consultancy on stock results and guidance	Consultant will provide audit and suggested actions for margin control	per day
Menu Dish and Recipe Building	Customer to provide complete spec sheets for menu and consultant to build remotely. Approximately 100 dishes per day	Consultant will build system menu to customer specification	per day

Advisory and Adoption Services

Service	Description	Customer Outcome	Pricing
P2P End User Training	Training on Purchase to Pay functionality	Desired outcome agreed by client and consultant ahead of the scheduled day	1 day
Stock Training	Training on Advanced Stock Control	Desired outcome agreed by client and consultant ahead of the scheduled day	1 day
Finance End User Training	Training on finance administration and control	Desired outcome agreed by client and consultant ahead of the scheduled day	1 day
Super User Training	Training on all administration requirements and configuration	Desired outcome agreed by client and consultant ahead of the scheduled day	1 day

Reporting Services

Service	Description	Customer Outcome	Pricing
Order Progression Report	3 daily files generated daily that cover the lifecycle of purchase orders from ordering, delivery and invoicing	Full purchase order reports automated into customer BI solution	Fixed Price
Consumption Report	Automated export to FTP location of weekly report on stock consumption	Full stock results automated into customer BI solution	per day
Automated Reporting	Various reports upon request and availability automated to a selected FTP location daily	Export to customer BI solution	per day

Development and Integration Services

Service	Description	Customer Outcome	Pricing
Bespoke development work	Bespoke development based on an agreed specification for additional/changed functionality. Estimated based on number of days to develop	Scope with consultant to understand the requirement and manage cost, viability and delivery of required development work	per day
Demo Test Environment	Demo system to be refreshed as a copy of the LIVE system.	Consultant will recreate the LIVE system in DEMO. The system will include all fixes, files and data providing the customer with a like for like system to use for testing and training purposes	per day
Existing Third Party Account integration	Customer requires an account export to an existing account software with exact setup	Consultant will provide access to the third party and provide documentation	Fixed Price
Third Party POS Connections	Customer requires an existing third party integration from their POS	Data transfer of sales files from POS system	Fixed Price
New/Bespoke Third Party Account Integration	Customer requires an account export to new account software or bespoke work to existing account software	Consultant will provide access to the third party and provide documentation	Fixed Price