access

Access Recruit Services Catalogue

At Access we pride ourselves on the depth and breadth of skills across our 400 certified professional services employees. These Consultants, Programme Managers, Project Managers, Trainers and Solution Architects are here to provide you with the industry expertise and product best practices that help you deploy, adopt, operate and integrate our market leading software applications. Either on-premise, or in the Cloud. Our Professional Services teams help hundreds of customers like you, every week, to improve their productivity, increase their efficiency and ultimately provide them with the freedom to do more.

Day Rate Service options

Service	Description	Customer Outcome	Pricing
Days Consultancy	Up to 6.5 hours consultancy per day, delivery methods of remote or on-site agreed ahead of work commencing	Desired outcome agreed by client and consultant ahead of the scheduled day	per day
Remote Consultancy	Up to 3 hours remote consultancy	Desired outcome agreed by client and consultant ahead of the scheduled day	per day
Project Management	Time to manage the timings of the project to provide an update on progress that has been made and ensure everything is on track.	Professional Project management providing clients to support they require to implement their projects successfully	per day
Solution Architect	Time to create technical solution design and integrations for complex, multi-product, multi-department solutions	Minimised risk for highly complex, large scale projects	per day
Programme Management	Time to drive and own he coordination of complex, multi product, multi department projects involving one or more Project Managers	Minimised risk for highly complex, large scale projects	per day

Implementation Services

Service	Description	Customer Outcome	Pricing
FlightPath A for Access Recruit	Implementation of Access Recruit to simplify and automates talent and vacancy management functions. For more details see www.theaccessgroup.com/flightpath-overviews/	Set up of test system and live systems. Training on position management, application management, selection process workflows and superuser functionality on standard portal.	Fixed Price
FlightPath B for Access Recruit	Implementation of Access Recruit to simplify and automates talent and vacancy management functions. This includes the ability to either post and manage vacancies internally or to agencies. For more details see www.theaccessgroup.com/flightpath-overviews/	Set up of test system and live systems. Training on position management, application management, selection process workflows and superuser functionality on standard portal. The addition of either the agency module or internal application form module	Fixed Price
FlightPath C for Access Recruit	Implementation of Access Recruit to simplify and automates talent and vacancy management functions. This includes the ability to post and manage vacancies internally and to agencies. For more details see www.theaccessgroup.com/flightpath-overviews/	Set up of test system and live systems. Training on position management, application management, selection process workflows and superuser functionality on standard portal. The addition of both the agency module and internal application form module	Fixed Price
Additional Workflow for Selection Process	Additional selection process once the candidate application is received	Allows you to modify your selection process dependant on the nature of the vacancy, i.e. a separate process for graduates.	Fixed Price
Additional Application forms	Additional application form to select when raising a position	Allows you to select a different application form depending on the nature of the vacancy	Fixed Price
Candidate portal design	Redesign the candidate portal as per the clients requirements	Branded Candidate portal in line with your requirements and current website	Per day
Sourcing Analytics	Enables client to track the source of application via URLs automatically	Ability to report on candidates recruitment journey, and efficiency of your recruitment process	Fixed Price
Candidate friendly URL	Change the standard URL that comes with the out of the box solution	Personalises the URL to reflect the current URLs of the customers website, makes it appear as a seamless journey for the candidate	Fixed Price
SMS Module	Enables the recruitment team to send ad-hoc SMS to candidates	Attach SMS reminders to work flows or send ad hoc messages to clients via SMS (costs apply per SMS)	Fixed Price
Northern Ireland Vacancy	Flag whether a vacancy is advertised in Northern Ireland	Set of reports that are in line with your Northern Ireland reporting requirements	Fixed Price
Job board/indeed integration	Integrate with select job boards and/or indeed	The ability to post vacancies directly to job boards, also included indeed apply	Fixed Price
Agency Portal	Post vacancies independently to Agencies	Have control over which vacancies go to which agencies, eliminates any confusion on who submitted candidate first. Separate selection process and application form included	Fixed Price
Internal Portal	Post vacancies independently to Internal candidates	Advertise vacancies to a separate portal for Internal staff only. Separate selection process and application form included	Fixed Price
Advanced Talent Pool	Allows you to set up personal and public talent pools for candidates.	Filter candidates into categories for suitable positions that may come up in the future	Fixed Price

Advisory and Adoption Services

Service	Description	Customer Outcome	Pricing
Access Recruit Certified User	Training Sessions on How-To and Best Practice Raising a vacancy, Application management, Manual candidates, Scheduling interviews, Superuser functions.	Client will have the knowledge on how to manage their organisation structure, their posts, how to manage candidate recruitment process from when they submit their application to when they are successful/unsuccessful.	Fixed Price
Onsite Consultancy	Let us do an on-site user adoption review to ensure your employees are getting the best outcomes from your Access Recruit investments	Either a full days classroom training, or a system walkthrough to ensure you are getting best use out of the system,	Fixed Price
Remote Consultancy	Remote session for your bespoke requirements	Remote session for any ad/hoc amendments, training, or walkthrough.	Fixed Price

Mission Critical Services

Service	Description	Customer Outcome	Pricing
N/A			

Development and Integration Services

N/A	Description	Customer Outcome	Pricing
N/A			

*Any travel expenses charged separately

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www.theaccessgroup.com