



5 pains of HR management for small businesses

Keeping information filed in cabinets or stored in spreadsheets slows down day-to-day HR processes. Tasks like adding new starter information, conducting employee appraisals or checking someone's right to work take longer than they should. This eats into your time and distracts you from larger projects.

Do these problems sound familiar?

1. There isn't a quick and easy way to access HR records. Frustratingly, you have to search different files and spreadsheets to find a single contract – something that should take seconds.
2. Line managers don't conduct employee appraisals as often as you'd like. You want to encourage a culture of professional development, but don't feel you have the systems in place to support you.
3. Keeping track of employees' right to work is problematic. If you could set up automatic reminders, it would be much easier to keep on top of.
4. You spend too much time answering employee enquiries. Especially common are questions around the terms of contracts and pension schemes. By giving them access to information on these subjects, they could answer most questions themselves.
5. Health and safety measures in your office leave a lot to be desired. Your accident log book isn't properly filled out and backed up, and nobody knows who the fire wardens are. If an employee took you to court with a health and safety related grievance, you would be penalised for cutting corners.

Our Clients



HR software to make your working life easier

You don't have to put up with a flawed system – it makes you look disorganised while putting the company at risk of noncompliance. Yet, with the right software, inefficient processes and the confusion they result in are quickly resolved.

aCloud HR is a web-based application that lets you access all of your important HR information in one place. Updated with the latest changes to employment law, the software helps you implement processes to stay compliant. What's more, your employees can access HR documents via a self-service portal, reducing the time you spend fielding enquiries.

Focus on staff training and creating a happy working environment free from administrative hassles. With critical information at your fingertips, you can support the growth of your business with a full overview of the workforce.

What is Access aCloud?

Access aCloud is a suite of integrated cloud-based applications developed and provided by the Access Group. We have over 10,000 UK business customers spanning various sectors, including well-known brands Publicis, Legal & General and KPMG.

Founded in 1991, Access has over 20 years' experience in providing vertically focused industry specific software solutions. Proud recipients of 'The Sunday Times Best Companies to Work For 2016' award, our team of over 1000 employees provide an outstanding service with a personal touch.

Classification: Public



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