

(A)  
Jane Doe  
3 Carvel Court, Hastings, East Sussex, TN38 8EX

Time: 8 mins  
Distance: 2.5 mi

(B)  
Smith, Jon  
Innovation Centre, Highfield Drive, St Leonards On Sea, TN38 9UH

Time: 8 mins  
Distance: 2.6 mi

(C)  
Jane Doe  
3 Carvel Court, Hastings, East Sussex, TN38 8EX

Total Time: 00hrs 16min  
Total Distance: 5.13 miles



## Access People Planner - Google Maps

Recent insight has shown that customers using Google Map functionality saved an average of £52,000 a year just through the removal of manual reporting\*

People Planner Google Maps efficiently plans routes for your mobile care workers. It is fully integrated into the Access People Planner planning screen so you can ensure accurate travel time calculations, correct staff payment and client invoicing.

### ✓ Filters

With Google Maps new filters are enabled in the core planning application which will help you make informed choices when allocating visits. Filter travel distance and travel time for a list of suitable employees based on the specified criteria.

### ✓ Travel distance and time

When allocating a visit, Google Maps will indicate the distance and time taken to get to the visit helping you to keep them both to a minimum.

### ✓ Route planning

Quickly and easily view the employee's route, time and mileage for a single shift or a full day. The planning filters will ensure you roster your staff efficiently.

\*Average of 4.8 miles were claimed per visit WITHOUT mapping, average of 2.8 miles were claimed per visit WITH mapping. Difference of £1.38 per visit in travel distance pay, based on an average of 729 visits a week that equates to £52,313 saving per year



Actual Date	Start Time	End Time	Duration	Client	Service Type	Distance To	Distance During	Travel Time (min)	Status	Rec Status
23 Mon	09:00	10:00	01:00h	Bell, Hannah	Care	1.20	0.00		✓	✓
23 Mon	12:00	12:30	00:30m	Jones, Sarah	Care	0.00	0.00		✓	✓
23 Mon	18:00	18:45	00:45m	Jones, Sarah	Care	0.56	0.00		✓	✓
24 Tue	12:00	12:30	00:30m	Bell, Hannah	Care	3.10	0.00		✓	✓
24 Tue	17:00	17:45	00:45m	Jones, Sarah	Care	0.87	0.00		✓	✓
25 Wed	12:00	12:30	00:30m	Jones, Sarah	Care	0.00	0.00		✓	✓
25 Wed	18:00	18:45	00:45m	Jones, Sarah	Care	9.99	0.00		✓	✓
26 Thu	08:00	08:45	00:45m	Jaxon, Zak	Care	5.48	0.00		✓	✓
26 Thu	12:00	12:30	00:30m	Jones, Sarah	Care	5.06	0.00		✓	✓
26 Thu	14:00	17:00	03:00h	Jaxon, Zak	Care	0.00	0.00		✓	✓

### ✓ Visit reconciliation & payroll

The actual mileage for an employee can be calculated when reconciling visits ensuring you pay your staff accurately.

### ✓ Client invoicing

Easily and accurately calculate travel miles to be charged and invoiced to a client if travel is included in the visit.

### ✓ Automated processes

Set up automatic rules in the travel pay and invoice rate sheets making pay and invoice runs quick and easy.

## Benefits

### For staff

- Accurate payment of total working hours including shift work and travel time
- Removes the need for manual calculation on travel distance/time
- Working hours kept within reasonable limits
- Reduced long distance travel to clients

### For owners & managers

- Ensure staff are on time for visits and shifts aren't cut short
- Efficiently roster staff and keep travel time and distance to a minimum
- Reduce administration and time spent on planning and scheduling

### For finance & operations

- Ensure quality and compliance by adhering to NLW, NMW and travel time regulations
- Ensure accurate mileage calculations and payments
- Reduce employee churn through fair repayment and adherence to desired working hours

## About The Access Group:

The Access Group is a leading provider of business software to mid-sized UK organisations. It helps more than 16,000 customers across commercial and not-for-profit sectors become more productive and efficient. Its innovative Access Workspace technology transforms the way business software is used, giving every employee the freedom to do more.

Established in 1991, The Access Group, with an enterprise valuation of £1 billion, employs more than 1,500 staff.

Classification: Public



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